

St Michael the Archangel Shalfleet

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2017

(for adoption by the Annual Parochial Church Meeting on 20 April 2018)

Incumbent:

Vacant at present

Bank:

Lloyds Bank Plc
Freshwater

Independent Examiner:

Mr Michael Thirkettle
2 Laburnum Cottages
Arreton
Isle of Wight

ANNUAL REPORT FOR 2017

Name: St Michael the Archangel
Location: Main Road, Shalfleet, Isle of Wight
Incumbent: Vacancy
Reader: Vacancy

The Aims of the Parochial Church Council:

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council:

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

At 31 December 2017 the following served as members of the PCC:

Incumbent: Vacancy
Churchwarden(s): Nicholas Oulton
one post vacant
Deanery Synod Representatives: (None elected)
Elected members:
Steve Holden (Treasurer)
Jan Whitney (to October 2017)
Brian Mead
John Whitney
Pamela Rose
Chloe Sutherland
Diana Chesterton
Secretary: Prue Osborne (not a PCC member)

Bankers: Lloyds Bank Plc Freshwater
Independent Examiner: Mick Thirkettle
Architect: Christopher Butterworth Dip Arch RIBA
Vergers: (post vacant)
Organist: Pamela Rose
Safeguarding Representative: Brian Mead

Organisation of the Parochial Church Council:

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwarden(s) and any appropriate officer or member. Since the vicar's retirement in August 2016 the PCC has continued to carry out its business whilst awaiting a new rector. The PCC met 6 times during the year.

There is a Safeguarding Children and Vulnerable Adults policy that follows Diocesan guidelines. The PCC also has a Health and Safety policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for maintaining the church fabric, and a Hall Management Committee to run the Hall.

Church Attendance:

At 31 December 2017 there were 57 parishioners on the Electoral Roll (2016: 48).
There was one Baptism during the year (2016:4); 1 Wedding, 2 Funerals (2016: 3 weddings, 2 funerals in the church and 1 memorial service)

Easter Day: 46 attended worship (2016: 56).

No Midnight Service held in 2017 (2016:30).

Christmas Day: 79 attended (2016: no service)

The average attendance on a “normal” Sunday was 25 (2016: 20).

Shalfleet C of E (Voluntary Controlled) Primary School

Mrs Lizzie Grainger is the headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth. The church maintains links with the Shalfleet school and the PCC supports the school with the annual Easter and Christingle services in the church. Both are well attended by parents and guardians with joyful singing by the children. The current roll stands at 152.

Review of the Year

Although the rector retired in August 2016, a new vicar was not appointed until December 2017 to take up office in April 2018. Thanks to a very hardworking team of retired clergy, services in Shalfleet and other benefice churches have been maintained as far as possible with a benefice service continuing to be held on the first Sunday of the month, with Mattins and Communion services held when preachers were available. Stirling work by Val Hards in particular and thanks to all clergy for enabling Shalfleet Church to continue with Sunday services as well as taking wedding and funeral services.

During the year the church website was launched and provides a source of information on the history of the church, a calendar of services and events, and other matters of interest. A newsletter is sent out approximately twice per month giving details of past and forthcoming events, and everyone interested in supporting our ancient church is warmly encouraged to sign up to receive these updates.

Routine maintenance and repairs to the church continues, funded out of church reserves and the support of the Fabric Trust. The springer stone above the corbel stone over the east window has been replaced by Wight Stonemasonry, at a cost of £1656. The gutters have been cleared and ongoing inspections to the state of the roof and walls continue.

Significant damage to the east window and the two windows at the eastern end of the chancel, identified by previous inspections, are to be addressed over the coming year or two once permission to carry out the work has been confirmed by the DAC. To this end, detailed drawings of the three windows affected have been drawn up by our church architect, Chris Butterworth, and a submission has been made to the Diocese. We are currently awaiting the Archdeacon’s written notice with his decision on this application.

Damage to the window at the east end of the Vicarial Church (or south aisle), over the altar where the poppies tapestry hangs, has been identified, and this too will require repair.

The village fête was well organised by an enlarged working group and a successful day meant that over £3,000 was raised. After paying the hall insurance, £1,484.86 was allocated to the hall

committee and the balance to church funds.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

The following reports cover specific Groups:

Deanery Synod & Cluster Report - by Pauline Gear

Synod began the year with a service at the Minister celebrating the five clusters and new posts licensed: The Revd Allie Kerr was licensed as Area Dean by the Bishop of Portsmouth; the Revd Kevin Arkell was commissioned as a Marriage License Surrogate by the outgoing Area Dean and David Isaac was licensed as associate Area Dean until Easter 2017. The Revd Allie Kerr resigned as Priest in Charge of St. Mildred's Whippingham and St. James' East Cowes and was licensed in April as Mission Development Adviser for the Island and Interim Priest in Charge for St. John's Newport. The new role of Mission Development Adviser is to enable parishes and clusters to identify and implement their mission priorities. To coincide with her appointment the plurality of Sts Thomas' Newport and St. John's Newport was dissolved to facilitate the development of the Minster Church. This is in accordance with the Bishop's proposals following the Minster Review the previous year. After the service a talk was given by Hugh Wright on his group which was developed from the autumn series 'The Way', a network for Christian Spirituality.

At the May meeting Lay Worship Leaders were commissioned and Pastoral Assistants certificates presented. Election of Deanery Officers and Council Members took place and Deanery reps were asked to encourage their parishes into lay roles. The Leading Worship courses and the Pastoral Assistants course proved popular. The Archdeacon gave an update on the Island Plan and Allie Kerr gave an update on the strategic development bid, vacancies, clusters and youth consultation.

At the September meeting, a presentation was given on "Growing in Faith"; the Parish Giving Scheme explained and the Parish Share situation clarified. Most parishes are now paying a portion, with 37 out of 50 parishes up to date. A new Mission Development Officer for the Diocese was appointed.

During 2017, the Archdeacon took a sabbatical until March and David Isaac left the Island as his wife had taken a clergy post on the mainland.

There were various clergy vacancies throughout the deanery and adverts placed. One candidate was interviewed for the West Wight, but no appointment made. Discussions took place to discern ways forward for Brading and Yaverland and St. Paul's Barton. Further adverts for the vacancies in the Deanery were placed in the summer and the response was encouraging. Interviews for clergy vacancies in the Deanery took place with Parish Representatives in November. The Revd Clive Todd and the Revd Leisa McGovern were appointed to serve in the West Wight Cluster as Team Rector Designate and Team Vicar Designate respectively and will be licensed on 22nd April 2018.

Cluster meetings and events were well attended, including the pilgrimage walk around Newport. Triennial elections to Deanery Synod and elections for Deanery Officers took place.

The Archdeaconry Consultation in October focused on Mission and Ministry in the light of the IW Plan to "Live Serve & Pray" and focused on how to get more people to our churches or make us disciples. Lay and ordained clergy within the Cluster continued to meet for worship on a regular

basis. The Cluster Planning Meetings have been invaluable and has enabled parishes to work together.

The Deanery are grateful to Sally Rivlin, the Archdeacon's PA, for extra Synod administration duties throughout the year and for circulating various parish events throughout the Deanery. The Lay Worship Teams and Leaders have been a great help to our Cluster, as have the Lay Pastoral Assistants and the continued willingness of visiting clergy and readers has been appreciated in the interregnum. Margaret Renouf from St. Swithin's, Thorley, has agreed to be Minute Secretary for the Deanery, which is much appreciated.

Church Flower Arranging Team - Report by Jan Whitney

During the past year the flower group maintained a high standard with minimum expense. This is thanks to the generosity of group members who kindly donate the flowers and their valuable time. It is pleasing to report that we have kept up sufficient membership to maintain an effective role. We have worked with the families for three weddings and several funerals, to meet their wishes.

With regard to funds, the PCC gave the Flower Group £100 in September 2017, as we only had £10 left. (The previous £100 had lasted since April 2014).

Expenses: £35.00	oasis and tape
<u>£ 5.00</u>	Advent candles
Total	<u>£40.00</u>

Churchyard Maintenance

The contract for maintenance of the churchyard was carried out successfully during the year by a contractor, Stuart Goodie, and the churchyard continues to be a place of beauty and peace, much enjoyed by all members of the village. Mr Goodie is unable to continue with his work in 2018, and a contract has been awarded to Brighstone Landscaping for the 2018 cutting season, to be reviewed at the end of the year.

The Choir – Report by Pamela Rose

The choir consists of members from Calbourne, Shalfleet and Thorley. Throughout the year they continued to meet weekly in the hall. They sang special anthems at Easter and Christmas.

Fabric Trust – Report by Rhod Powell

Incoming resources totalled £4,355 (including £2,568 from events, sales and fairs). Resources expended totalled £6,800 (including £496 on routine maintenance, £4,656 on Capital repairs and reinstatement, and £1,648 for Reports and Surveys to support faculty applications). The balance in General Funds was £4,169 and in Restricted Funds was £16,168, giving a total of £20,337 (2016: £22,767).

The Trust is working on the estimates of £50,000 obtained in 2016 for the repairs to the east and north east windows in the chancel. The Trust hopes to receive grant funding towards this work but aims to increase fund raising over the coming year. Christopher Butterworth continues to give his valuable time and assistance to the Trust.

Hall Management Group - Report by Brian Mead

Financial situation for Jan-Dec 2017: Income: £8,362 (2016: £6,515), Expenditure £4,364 (2016: £5,282) giving a surplus of £3,999 (2016: £1,284). A healthy situation in bookings - and a re-negotiation of the Calor Gas contract reduced expenditure on that from £861 to £457 pa.

Improvements: a decision was taken to purchase a trolley for the movement of tables and chairs in the hall to add to the outdoor 4-wheel trolley already active. An extension to the paved pathway to the West of the hall was agreed but awaits construction. Consideration has been given to a limited extension of the car parking area but no estimate has yet been sought. Two handsomely inscribed noticeboards have been made but await a faculty from the Diocese for installation.

Repairs: boiler malfunction was eventually rectified after a series of visits by the electrician and parts were replaced. The draught problem at the West door has been tackled by a new door catch, door mat and a draught excluder. A Fire Inspection was carried out and a number of recommendations followed up.

Meadow: the hedge between the meadow and burial ground was trimmed. New contractors were found for cutting the meadow and disposing of the hay. Continual work has been carried out in the orchard.

The Draft Constitution was revised and approved by the PCC and the Hall Committee. Gill Head was co-opted to the Committee to represent the Parish Council. Attention should be drawn to the sterling work contributed by Michael Beavis as Treasurer, and his wife Maureen, in undertaking the weekly cleaning of the premises and minor repairs; also the efficient work by Michele Smith as Booking Secretary.

Vicar's report to St Michael the Archangel, Shalfleet

(Not available: Parish in interregnum.)

Financial Statements - Report by Steve Holden, Treasurer

Financial Review for 2017

The accounts produced cover both the Church and the Hall. This year I have adjusted the way the accounts are presented so that a clearer picture of the Church finances is given. The Hall figures are added at the end of the Receipt/Payment and Banking figures.

The church accounts show a deficit of £946, but due to the way the accounts are completed, on a receipt and payment basis, certain items from 2016 are included in the 2017 accounts and certain items from 2017 will be included in the 2018 accounts so the actual deficit was £1,954.

As far as income is concerned, planned giving was reduced as a major contributor moved away and gradually reduced their payments, this will be reduced to nil in 2018. This will leave a major gap in this area and it is important that we take advantage of the Parish Giving Scheme which we are in the process of joining to make up this deficit.

It is interesting to note that the collections produced similar income to last year, despite a smaller number of services. It must be remembered that the bulk of our income comes from the interest (some £9,864) from the invested Rice legacy, without which we would have considerable financial problems.

Expenses were fairly similar to last year. By far the largest is the Parish Share paid to the Diocese (this was actually similar to last year, but part payment was not collected until this year, hence the lower figure in the accounts). It is interesting to note that even though we have no incumbent we still pay the same amount, despite fewer services and seemingly a lack of assistance from the Diocese.

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are used to provide funds for the maintenance of the churchyard.

**ST MICHAEL THE ARCHANGEL, SHALFLEET
FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017**

RECEIPT AND PAYMENT ACCOUNT

		Unrestricted 2017	Restricted 2017	Total 2017	Total 2016
RECEIPTS - CHURCH					
Regular Giving	Planned Giving	1,620.00		1,620.00	2,180.00
	Gift Aided Collection	246.00		246.00	380.00
	Collections	4,222.45		4,222.45	4,161.64
Income Tax Refund	Income Tax Refund	2,747.31		2,747.31	0.00
Other Voluntary Receipts	Donations	458.41		458.41	1,668.88
Activities for Raising Funds	Fund Raising Events	650.00		650.00	2,169.41
Interest	Investment	9,846.74		9,846.74	8,106.90
	Deposit Account	101.81		101.81	218.10
	Baker Graves		46.60	46.60	38.51
	Newbridge Hall	153.75		153.75	126.58
Receipts from Church Activities	Fees	495.00		495.00	2,250.95
Other Income	Reimbursements				1,827.00
	Fees for Diocese	427.00		427.00	1,454.00
	Other Moneys to be paid out				2971.19
TOTAL RECEIPTS CHURCH		20,968.47	46.60	21,015.07	27,553.16
Church Hall (Note 1)	Hall Income	8,362.45		8,362.45	6,519.65
TOTAL RECEIPTS CHURCH AND HALL		29,330.92	46.60	29,377.52	34,072.81

PAYMENTS

Activities related to the
activities of the church

	Insurance	1,492.09	1,492.09	2,121.87
	Parish Share	6,599.00	6,599.00	10,320.00
	Church Expenses	2,530.78	2,530.78	9,370.22
	Clergy Expenses	36.50	36.50	1,009.76
	Cost of Services	647.90	647.90	1,347.42
	Churchyard	755.00	755.00	425.00
	Repairs and improvements	8,692.40	8,692.40	0.00
Fund Raising and Publicity	Expenses	650.00	650.00	725.00
Grants	Donation to Charities and Relief Agencies	479.10	479.10	205.76
Other Payments	Fees for Diocese		0.00	1,071.00
	Moneys Paid out	79.00	79.00	3,058.79
TOTAL PAYMENTS CHURCH		<u>21,961.77</u>	<u>21,961.77</u>	<u>29,654.82</u>
Church Hall (Note 1)	Running Costs (Hall)	4,363.70	4,363.70	5,236.07
	Running Costs (PCC)			38.17
TOTAL PAYMENTS CHURCH AND HALL		<u>26,325.47</u>	<u>26,325.47</u>	<u>34,929.06</u>
Excess of Receipts over Payments Church			-946.70	
Excess of Receipts over Payments Church and Hall			3,052.05	

Statement of Assets and Liabilities as at 31st December 2017

Church Bank Accounts 1 January 2017

Lloyds	£17,076.53	
CBF	£32,762.87	
		£49,839.40

Church Bank Accounts 31 December 2017

Lloyds	£13,181.28	
CBF	£35,711.42	
		£48,892.70

Decrease in Bank Balance Church -£946.70

Church and Hall Bank Accounts January 2017

Church Bank Accounts	£49,839.40	
Hall Bank Account (Note 1)	£6,045.91	
		£55,885.31

Church and Hall Bank Accounts 31 December 2017

Church Bank Accounts	£48,892.70	
Hall Bank Account (Note 1)	£10,044.66	
		£58,937.36

Increase in Church and Hall Bank Balances £3,052.05

	Total 2017	Total 2016
Cash Funds		
Bank Current Account	£13,181.28	£17,076.53
CBF Deposit (Note 5)	£35,711.42	£32,762.87
CBF Deposit (Shalfleet Baker GT) (Note 6)	£1,526.31	£1,401.22
CBF Deposit (Newbridge Church Hall)	£4,737.98	£4,321.79
National Savings Account	£519.29	£519.29
Hall	£10,044.66	£6,045.91
	£65,720.94	£62,127.61
Investments		
18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 4)	£303,442.64	£276,787.94
	£369,163.58	£339,237.09

NOTES:

1. These figures are taken from the Church Hall accounts, shown overleaf.
2. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 or
3. This financial statement includes both the church and the hall sub committee.
4. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on the at the value of £200,000 on 2
5. This includes £2,000 in the restricted Montgomery Charrington bequest.
6. The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.

Village Hall 2017

INCOME

Yoga Classes	1,552.00
Yoga Class	544.00
Craft Group	501.00
Lunch Club	554.20
Music Clubs	643.00
Other Village Groups	88.00
Birthday Functions	660.00
Weddings & Funerals	385.00
Hire by other Churches	95.00
Other IOW Societies	52.50
Commercial Hire	48.00
IOW Council & Shalfleet Parish Council	550.00
Other Donations	84.40
Fete Income less proportion to PCC	2,605.35
TOTAL	8,362.45

EXPENDITURE

New Equipment	233.77
Fire Alarm & Extinguishers	498.81
Cleaning Materials	119.05
Cleaning Services	0.00
Other Repairs	1,029.76
Sundries	134.15
Calor Heating	457.11
Electricity	289.90
Website & Adverts	203.33
PPL & PRS	137.58
Insurance	574.83
Donation to Village News	100.00
Fete Costs	535.41
Meadow Costs	50.00
TOTAL	4,363.70

Surplus for Year

3,998.75

01/01/2017

Bank Balance	6,026.72	
Petty Cash	19.19	
TOTAL		<u>6045.91</u>

31/12/2017

Bank Balance	10,022.64	
Petty Cash	22.02	
TOTAL		<u>10,044.66</u>

Increase in Reserves

3,998.75

Shalfleet Village Hall is a sub-committee of Shalfleet PCC