

St Michael the Archangel Shalfleet

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2018

(for adoption by the Annual Parochial Church Meeting on 26 April 2019)

Incumbent:
Revd Clive Todd

Bank:
Lloyds Bank Plc
Freshwater

Independent Examiner:
Mr Michael Thirkettle
2 Laburnum Cottages
Arreton
Isle of Wight

ANNUAL REPORT FOR 2018

Name: St Michael the Archangel
Location: Main Road, Shalfleet, Isle of Wight
Incumbent: Revd Clive Todd
Reader: Vacancy

The Aims of the Parochial Church Council

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

At 31 December 2018 the following served as members of the PCC:

Incumbent: Rev Clive Todd
Churchwarden(s): Nicholas Oulton
one post vacant
Deanery Synod Representatives: (None elected)

Elected members:

Steve Holden (Treasurer)
Brian Mead
John Whitney
Pamela Rose
Chloe Sutherland
Diana Chesterton

Secretary: Prue Osborne (not a PCC member)

Bankers: Lloyds Bank Plc Freshwater
Independent Examiner: Mick Thirkettle
Architect: Christopher Butterworth Dip Arch RIBA
Vergers: (post vacant)
Organist: Pamela Rose
Safeguarding Representative: Brian Mead

Organisation of the Parochial Church Council

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwarden(s) and any appropriate officer or member. Clive Todd was appointed to the West Wight Team Ministry in April 2018. The PCC met 6 times during the year.

There is a Safeguarding Children and Vulnerable Adults policy that follows Diocesan guidelines. The PCC also has a Health and Safety policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to assist with fundraising for the purpose of maintaining the church fabric and the churchyard, and a Hall Management Committee to run the Hall.

Church Attendance

At the Annual Parochial Meeting 2018 there were 59 parishioners on the Electoral Roll (2017: 48). A new roll will be prepared in 2019.

There were 2 baptisms during the year (2017: 2); 2 weddings (2017: 2), and 3 funerals (2017: 2).

Easter Day: 44 attended worship (2017: 46).

Christmas Day: 41 attended worship (2017: 79)

The average attendance on a “normal” Sunday was 19 (2017: 20).

Shalfleet C of E (Voluntary Controlled) Primary School

Mrs Lizzie Grainger is the Headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth. The church maintains links with Shalfleet school and the PCC supports the school with the annual Easter and Christingle services in the church. Both are well attended by parents and guardians with joyful singing by the children. The current roll stands at 180.

Review of the Year

The Revd Clive Todd was appointed in December 2017 and took up office in April 2018, bringing to an end the long interregnum. The West Wight Team Ministry have worked hard to allow services at Shalfleet and the other benefice churches to continue their regular pattern both during and after the interregnum, with the benefice service held on the first Sunday of the month.

During the year a faculty application was put in to carry out repairs to four of the windows. The application, supported by detailed architectural drawings and reports undertaken by Chris Butterworth, was successful. Chris's work was also the basis for several successful grant applications, allowing us to raise over £100,000 in grants and donations from parishioners, allowing the work on the windows to be started in November 2018.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

Deanery Synod & Cluster Report

(The following report is supplied by the Deanery Synod Representative for Newtown.)

The emphasis this year has been on change and mission. The Area Dean, Revd. Allie Kerr, was appointed Mission Development Advisor for the Island and clusters encouraged to think about growth and the wider church.

Throughout the year there were various clergy vacancies across the Island churches leading to interviews, appointments and licensings. Revd. Clive Todd and Leisa Potter (formerly McGovern) were appointed to serve in the proposed new West Wight Benefice and Emerging Mission Community. Funds for new pioneering ideas in Newport were made available and parishes encouraged to present ideas for strategic development projects in their own areas. Helpful resources were also available from the Diocesan Mission Team to support parishes across the deanery. Rev. Keith Adlam from Wroxall and Revd. James Cook from Totland both retired and St. Helens, Seaview, Brading and Yaverland Churches united as a benefice.

New General Data Protection Regulations came into effect and parishes were asked to ensure this was actioned at parish level and guidance given. Elections to Diocesan Synod took place in the summer.

Deanery Accounts, budget and financial statements were presented throughout the year and Synod changed to online banking. Unfortunately some parishes in the Deanery were still struggling to pay their parish share and deanery precept.

In February the Synod meeting took place at the John Cheverton Centre Restaurant at the Hospice and a brief overview of the work of the hospice was presented.

In June Synod met at Holy Trinity Church, Bembridge, commencing with outside worship with a brief overview of mission and ministry at Holy Trinity. Archdeacon Peter Sutton presented a report which reflected his time in office on the Island. In September Archdeacon Peter left to take up a parish post on the mainland, after which all archdeaconary matters were dealt with by mainland Archdeacons Canon Gavin Collins and Canon Joanne Grenfell. A special deanery consultation meeting was convened in October to present proposals for the pastoral reorganisation of the Newport churches, which met with much disapproval and unrest. This was further discussed at the scheduled deanery meeting the following day, together with presentations on Adult Social Care and Isle of Wight Homelessness and Night Shelter.

Cluster Matters

We have been grateful to Revd. Clive for his leadership and careful planning of services across the Cluster to meet the different churches' needs and for the team of clergy and lay people who take our services. The shared worship for the Cluster at IW Pearl after Christmas was a good opportunity to meet other church members within the Cluster and was much appreciated.

Proposals for the new West Wight Benefice have been put forward and we look forward to sharing our ideas for mission across the Cluster as we hope to grow in our own individual churches.

Pauline Gear.
Lay Deanery Synod Rep. for Newtown

Church Flower Arranging Team

The flower group has managed to maintain the usual high standard with minimum expense, this is achieved by the generosity and time given by this wonderful group of ladies.

Sadly we have lost 3 members for personal reasons, but we have a new member Janet Hare who is a retired florist and very enthusiastic and generous with her time.

This year we have 6 weddings ahead of us!

In February I received £100 from the PCC as funds were low, the main expense being purchase of oasis.

Janet Whitney

Churchyard maintenance

Maintenance of the churchyard continued throughout the year with the contract for cutting the grass granted to Brighstone Landscaping. The PCC was grateful to the Parish Council for their ongoing support, not least in the financial contribution towards the cutting of the grass in half of the churchyard.

The Choir

The choir consists of members of Calbourne, Shalfleet and Thorley churches. This year we have lost one male singer but have gained a soprano. We practise weekly in the Hall and special anthems were sung at Easter and Christmas.

Pamela Rose
Organist

Fabric Trust

The Trust continued to work to raise money and awareness in support of the upkeep of the fabric of our historic church. A particular focus of its work during the year was to raise funds for the window repairs. The Trust hoped to receive grant funding towards this work but also aimed to increase fund raising from members of the parish during the year. Christopher Butterworth continued to give his valuable time and assistance to the Trust.

Incoming resources totalled £4,355 (including £2,568 from events, sales and fairs). Resources expended totalled £6,800 (including £496 on routine maintenance, £4,656 on capital repairs and reinstatement, and £1,648 for reports and surveys to support faculty applications). The balance in General Funds was £4,169 and in Restricted Funds was £16,168, giving a total of £20,337 (2017: £22,767).

Rhod Powell
Treasurer, Shalfleet Church Fabric Trust

Hall Management Group

The Hall Management Group continued to look after the administration of the Village Hall on behalf of the PCC. The accounts for the year to 31 December 2018 show a deficit for the year of £2661.20 (2017: surplus of £4363.70), reflecting the cost of extending the path from the Hall to the annexe. The bank balance at 31st December was £7383.46.

A decision was taken to move committee meetings to Monday mornings. Bookings remained stable with an extra one on Thursday evenings.

The annexe door and frame have moved again and have prevented locking. Peter Carter is attending to this. Electric lights are being installed in the annexe. It has been deemed impracticable to level the ground leading up to the annexe by adding soil, but the situation will be monitored.

The electricity supply has been transferred to Green National Energy (with expected savings of £80 p.a.). It has been decided to explore the idea of establishing a new wildflower area between the hall and the annexe.

Brian Mead
Chairman, Village Hall Committee

Vicar's report to St Michael the Archangel, Shalfleet

It has been an amazing year as your new Rector Designate and Carolyne and I have now nicely settled into Island life. It has been a year with many challenges but it has also been a year of great opportunities. I came amongst you all on 22nd April 2018 and since that time I have sought to get round all the churches in the Benefice and seek to steer us all into the possibilities which await us as an emerging Mission Community.

Having the benefit of so many Lay Worship Leaders and Lay Pastoral Assistants, I have re-ordered the worship pattern of the churches under my care and involve the Lay Worship Leaders in the meetings where ministry is shared across the Benefice. I had the pleasure of being at the re-commissioning Service for our Lay Pastoral Assistants and enjoy occasionally joining them at the services they provide at Brighstone Grange.

Pastoral services were to keep me busy in my first 8 months with you, having had the pleasure of conducting four baptisms, five weddings, and two wedding blessings, one of which was of course for my colleague Reverend Leisa Potter. I was also called upon to officiate at fifteen funerals and

six burial of Ashes across the benefice.

School work has become nicely established now, with my having become a member of the Governing Bodies for Shalfleet and Brighstone Schools, and we have seen a marked increase in the provision of Collective Worship, Church Visits, and School Services in Church.

I have built up a regularised pattern of supervision with my colleague the Reverend Leisa Potter meeting every week, with fortnightly meetings with my Associate Priests and with the Benefice Administrator.

I have had the pleasure of being appointed as Chaplain to the Royal British Legion, and have been privileged to share in several major services with them over the year. I have also been appointed onto Diocesan Synod, been to a Sporting Seminar in Lambeth Palace and attended the bi-annual Diocesan Clergy Conference.

Major events throughout the year have been too numerous to mention but have included selling Pimm's at the Midsummer Fair in Shorwell, winning the space-hopper challenge at the summer fair in Calbourne, competing in the Muddy Bull Run in Shalfleet, joining friends from Shalfleet on an epic Ride and Stride, and I have enjoyed sharing in countless coffee mornings, lunches and other fund raising activities throughout the year.

Now that the Pastoral Scheme for the creation of our new benefice has finally been accepted by the Church authorities, we can look forward to a year of challenge and change as we seek to begin to explore fully what it really means to be a Mission Community, and I am sure that with all of your support the forthcoming year will be as richly rewarding as my first year with you all has been.

God bless.

Reverend Clive Todd
Rector of the West Wight Mission Community

Financial Review for 2018

The accounts as presented include both the church and the Hall. The Hall showed a deficit of just under £3,000 as the result of improvements. Their accounts will be presented to the Hall AGM.

The accounts for the church for 2018 show a deficit of £32,349.41. This is by no means as bad as it sounds, as there were two payments made in 2017 which did not go through the accounts until 2018, and are hence included in this year's accounts. They are £2,500 paid to Chris Butterworth and £10,647 relating to the 2017 Parish Share. These bring the deficit for 2018 to £19,202.41. If we then take off the £20,000 given to the Fabric Fund there was a slight surplus (£797.59). There are no major outstanding payments remaining from 2018.

I feel that we are controlling expenditure extremely well, and it would be difficult to reduce it any more. In 2019 the Fabric Fund will be taking over the cost of churchyard upkeep, which will result in a saving of about £1,000. My main concern is income. It must be remembered that we received £10,059.59 as interest from our Investment Account. Without this we would be in considerable difficulty. This Interest was almost half our income.

I am disappointed with the take up of the Parish Giving Scheme; we currently only have two participants. The collections did increase last year, but this is mainly because of an exceptional collection from a wedding. I would ask everybody to seriously look at the amount they give to the church, as we need to substantially increase our non-investment income.

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

Steve Holden, Treasurer

ST. MICHAEL THE ARCHANGEL, SHALFLEET

Independent Examiner's Report to the members/trustees of Shalfleet Parochial Church Council

I report on the accounts for the year ended 31 December 2018.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with those accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M. D. HIRKETTLE

27-03-19

ST MICHAEL THE ARCHANGEL, SHALFLEET

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2018

RECEIPT AND PAYMENT ACCOUNT

		2018		2017
		Unrestricted	Restricted	Total
RECEIPTS				
Regular Giving	Planned Giving	£370.00		£370.00
	Gift Aided Collection	£630.00		£630.00
	Collections	£5,664.51		£5,664.51
Income Tax Refund	Income Tax Refund	£32.50		£32.50
Other Voluntary Receipts	Donations	£1,102.35		£1,102.35
Activities for Raising Funds	Fund Raising Events	£2,174.00		£2,174.00
Interest	Investment	£10,059.59		£10,059.59
	Deposit Account	£73.02		£73.02
	Baker Graves		£47.68	£47.68
	Newbridge Hall	£157.08		£157.08
Receipts from Church Activities	Fees	£1,904.00		£1,904.00
Church Hall	Hall Income	£10,463.16		£10,463.16
Other Income	Reimbursements			£0.00
	Fees for Diocese	£702.00		£702.00
	Other Moneys to be paid out	£210.00		£210.00
TOTAL RECEIPTS		£33,542.21	£47.68	£33,589.89
PAYMENTS				
Activities related to the activities of the church				
	Insurance	£1,587.61		£1,587.61
	Parish Share	£24,095.00		£24,095.00
	Church Running Expenses	£2,212.05		£2,212.05
	Clergy Expenses	£386.47		£386.47
	Cost of Services	£1,604.39		£1,604.39
	Churchyard	£1,095.00		£1,095.00
	Repairs and improvements	£3,004.62		£3,004.62
Fund Raising and Publicity	Expenses	£650.00		£650.00
Incumbent Fees		£441.00		£441.00
Church Hall	Hall Expenditure	£13,124.36		£13,124.36
Grants	Donation to Charities and Relief Agencies	£250.00		£250.00
Other Payments	Fabric Fund	£20,000.00		£20,000.00
	Moneys Paid out	£150.00		£150.00
TOTAL PAYMENTS		£68,600.50	£68,600.50	£26,324.77
Excess of Receipts over Payments		£35,058.29		£35,010.61
Bank 1 January 2018				
Lloyds		£13,181.28		
CBF		£35,711.42		
Hall		£10,044.66		
		£58,937.36		

Statement of Assets and Liabilities as at 31st December 2018

		Total 2018	Total 2017
Cash Funds			
	Bank Current Account	£2,199.26	£13,181.28
	CBF Deposit (Note 4)	£14,344.03	£35,711.42
	CBF Deposit (Shalfleet Baker GT) (Note 5)	£1,504.92	£1,526.31
	CBF Deposit (Newbridge Church Hall)	£4,666.92	£4,737.98
	National Savings Account	£519.29	£519.29
	Hall	£7,383.46	£10,044.66
		£30,617.88	£65,720.94
Investments			
	18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 3)	£298,891.29	£303,442.64
		£329,509.17	£379,208.24

NOTES:

- The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.
- This financial statement includes both the church and the hall sub committee.
- 18,508.92 shares in the CBF Church of England Investment Fund were purchased on the at the value of £200,000 on 20 April 2010
- This includes £2,000 in the restricted Montgomery Charrington bequest.
- The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.