

**St Michael the Archangel
Shalfleet**

**Annual Report and
Financial Statements of the
Parochial Church Council
for the year ended 31 December 2019**

(for adoption by the Annual Parochial Church Meeting in 2020)

Incumbent:

Revd Clive Todd
(to March 2020)

Bank:

Lloyds Bank Plc
Freshwater

Independent Examiner:

Clare Gordon

ANNUAL REPORT FOR 2019

Name: St Michael the Archangel
Location: Main Road, Shalfleet, Isle of Wight
Incumbent: Revd Clive Todd (to March 2020)
Reader: Vacancy

The Aims of the Parochial Church Council:

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council:

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

At 31 December 2019 the following served as members of the PCC:

Incumbent: Rev Clive Todd
Churchwarden(s): Nicholas Oulton
one post vacant

**Deanery Synod
Representatives:** (None elected)

Elected members:

Steve Holden (Treasurer)
Brian Mead
John Whitney
Pamela Rose
Chloe Sutherland
Diana Chesterton
Shirley Still

Secretary: Prue Osborne (not a PCC member)

Bankers: Lloyds Bank Plc Freshwater
Independent Examiner: Clare Gordon
Architect: (post vacant)
Vergers: (post vacant)
Organist: Pamela Rose
Safeguarding Rep.: Brian Mead

Organisation of the Parochial Church Council:

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwarden(s) and any appropriate officer or member. Clive Todd was appointed to the West Wight Team Ministry in April 2018. The PCC met five times during the year.

There is a Safeguarding Children and Vulnerable Adults Policy that follows Diocesan guidelines. The PCC also has a Health and Safety Policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for maintaining the church fabric, and a Hall Management Committee to run the Hall. Both have PCC representatives and regularly report back to the Parochial Church Council.

Church Attendance:

There was one Baptism during the year (2018: 2); 6 Weddings (2018: 2), 1 Funeral (2018: 3), 1 internment of ashes (2018: 0).

Easter Day: 56 attended worship (2018: 44).

No Midnight Service held in 2018. (2017: no service)

Christmas Day: 64 attended (2018: 79)

The average attendance on a “normal” Sunday was 22 (2018: 19).

Shalfleet C of E (Voluntary Controlled) Primary School

Mrs Lizzie Grainger is the headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth. The church maintains links with the Shalfleet school and the PCC supports the school with the annual Easter and Christingle services in the church. Both are well attended by parents and guardians with joyful singing by the children. The current roll stands at 178. The school was rated “Good” at its November 2018 Ofsted inspection.

Review of the Year

The Revd Clive Todd and the West Wight Team Ministry have worked to allow services at Shalfleet and the other benefice churches to continue their regular pattern, with a benefice service held on the first Sunday of the month. St Michael The Archangel is one of eleven Anglican churches within the West Wight Cluster of churches. The cluster was formed following a recommendation from the Archdeacon to form a ‘Mission Community’. The aim is to encourage the eleven parishes to work together with a common goal and encourage lay ministry with clergy acting more of a ministry of oversight.

For legal and practical reasons (including clergy housing and travelling distance) the West Wight Mission Community has separated into two groups: the towns of Freshwater, Yarmouth and Totland, and the rural parishes of Shalfleet, Brighstone, Brook, Calbourne, Mottistone, Newtown, Shorwell and Thorley. It is hoped that each cluster will have a full time priest in charge and hopefully either a house-for-duty (part-time, non stipendiary) priest or full time curate to serve all the parishes in the Mission Community in various

degrees. All eleven parishes in the cluster are encouraged to work ecumenically through “Churches Together In West Wight” and other arrangements with non-Anglican churches in the area.

The West Wight Mission Community is intentional in Mission and outreach. It establishes new expressions of church alongside the traditional and ensures a Christian presence, witness and care in every place. Not all parishes can or should offer every aspect of the church’s life and ministry but by joining in as a Mission Community it is possible to work together effectively.

Work on the windows continued through the year. The number of weddings this year (six) meant that the work was halted during the summer and the scaffolding removed so that the wedding services (and pictures) would not be affected. The church architect, Mr Chris Butterworth, was a great help with the PCC putting in successful grant applications. Sadly Chris died in March this year.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

The following reports cover specific Groups:

Church Flower Arranging Team - Report by Jan Whitney

A busy year with six weddings. The flower group has continued to maintain the usual high standard with minimum expense, achieved by the generosity and time given by this wonderful group of ladies.

Sadly we have lost 3 members for personal reasons, but we have a new member Janet Hare who is a retired florist and very enthusiastic and generous with her time.

In February I received £100 from the PCC as funds were low, the main expense being purchase of oasis.

The Choir – Report by Pamela Rose

The choir consists of members of Calbourne, Shalfleet and Thorley churches. We practise weekly in the Hall and special anthems were sung at Easter and Christmas.

Fabric Trust – Report by Rhod Powell

The income to the Fabric Trust increased again last year as a result of the ongoing fundraising to support the repairs to four of the windows in our church, and a revaluing of our investments.

Planned giving rose from £480 to £1232, and further donations totalled £7,725. GiftAid and VAT to reclaimed came to £10,305 (2018: £4,456) and we received £7,500 in grants (2018: £6,225), with a further £17,228 in grants pledged but not yet claimed.

The value of our investments have grown significantly since 2010 when they were last

valued in the accounts, and we have taken the opportunity to restate them, showing a total growth since 2010 of £22,162. This growth has been shown as income from investments in the accounts.

The support of Chris Butterworth over the years has been of incalculable value, and it is with much sadness that we report that he died in March 2019. He will be very much missed, and our beautiful church stands as a monument to the care he gave it over many years.

We are looking forward to completion of the work on the windows in 2020.

Hall Management Group - Report by Brian Mead

The activities using the hall facilities through the year have changed little and it is encouraging that some of those have now been regular users for quite some time. Use by wedding parties, birthday functions and the like have also taken place with encouraging frequency.

The total income for the year of 2019 was £11,696 and total expenditure £7,206.55 – giving a surplus of £4,489.45. This is a very good result when at the same time new equipment has been purchased and general repairs arranged, so that the high standard of the hall was maintained. Much credit is owed to Michael Beavis for his steady supervision as Treasurer and his hard work of maintenance.

Some extension of the car park is a matter which has continually exercised the Committee and steps have now been taken to involve the PCC with the matter.

It was regrettable that dissension in the Committee in mid-year led to resignations but the reshaping which followed – with a new Secretary and Booking Secretary - have restored the necessary teamwork.

Vicar's report to the Benefice

It seems strange to be writing this report when I will not be with you as you meet together for your Annual Parochial Meetings, but I wanted to be able in my absence to speak warmly of everything that has been achieved across the benefice over 2019.

To begin with services, I have successfully taken 127 Sunday Services in the year, officiated at 15 Weddings and 2 wedding Blessings, 14 Funerals, 8 interment of ashes and 5 baptisms.

Meetings have covered a variety of different occasions incorporating such things as Chapter, Deanery Synod, Diocesan Synod, Governing Bodies, Mission Community Mentoring and attendance at 33 PCC meetings, amongst a variety of others.

A monthly Leadership Course on Hayling Island was completed over the whole of the year which included two residential overnight stays. We hosted Mark Betson, the National Mission Advisor in the Benefice, and he was delighted with our Mission Action Plan and

recognised that the Benefice was really moving forward in Rural Mission.

On the Missional Front there are still challenges ahead but we have now formed a joint eight church PCC which meets three times a year to help keep us mission minded and aware of what each of the churches are doing. The VFP (Viability Focus Project applicable to Brighstone has been put into operation, with three missional objectives which are now underway), alongside that the Parish Share for Brighstone and all of the other churches has been met in full which means we are eligible for a jubilee contribution from the Diocese with regard to Brighstone's current financial shortfall, this means that if we can raise another £40,000 over the next two years whilst still paying our Parish Share in full the remaining £40,000 of Brighstone's historic debt will be written off. That is such good news and although still rather daunting I have every confidence that it will be achieved. Things over the year which swallowed up a lot of time were enabling the Team Ministry to become legalised and we were finally able to appoint two part-time Administrators now fully operational and being paid for by the diocese.

We were to continue with Forest Church and we have made changes to a few of the services which I am sure will reap benefits in the year ahead, and the Lent Course based on "Chocolat" the film, was a great success and very well supported.

On the school front Collective Worship was led throughout the year together with monthly services with the children from Brighstone School and several services were also led in Shalfleet Church and the Shalfleet School Choir were able to join us for worship on a number of occasions. We were also able to welcome the Beavers from the local scout troupe into Brighstone Church in order to facilitate their Faith Badges.

Amongst all of this there were a huge number of events organised across the Benefice and I was able to attend a variety of coffee mornings, fetes, art exhibitions, and the duck race at Brook (where my duck won me a large bottle of Pimms!). I had the pleasure of welcoming the Archdeacon to a number of events and thoroughly enjoyed Sea Sunday at the Pearl Centre.

Shalfleet welcomed Bishop Ian for the consecration of part of their churchyard and also ran a very successful Spider Ryde, to which I cycled.

On the cycling side amongst the "busyness" of life I managed two major cycling events in the New Forest, the second achieving a silver award to completing 108 miles in 5 hours and 20 minutes! to raise the awareness of Ride and Stride nationally I had a very enjoyable day cycling around Oxford on a Penny Farthing! Then I completed the Isle of Wight Triathlon on 2 hours and 10 minutes. Once again together with Nick Oulton we have another very successful Ride and Stride day covering well over 60 miles together.

I even found time to take a small acting role in Brighstone's Passion play and then towards the end of the year engaged as fully as possible in another Christmas Tree Festival.

This has been a very challenging and busy year but we have moved so much in supporting and encouraging one another and I am sure that you will continue moving forward in mission together as another year dawns.

With my prayers and best wishes for all that you do across the benefice.

Clive

Financial Review for 2019

This Report covers the church only. These accounts are prepared on a Receipt and Payments basis and do not show any accruals (monies due to be received or paid). The accounts show a surplus of £2,018.30. If we include the money due from other parishes at the end of December (£2,028.48), not at that time received but subsequently paid, we would have a surplus of £4,046.78. I consider this a very satisfactory performance, but it must be remembered that we received investment income of £10,313.16 over the year. Without this there would have been a deficit of £6,266.38.

Collections and donations were down. It disappoints me that more people have not joined the Parish Giving scheme, but fund raising increased as did PCC Fees, mainly because of the number of weddings, which I suspect was a one off. Expenses were well under control (a breakdown of the main categories not itemised in the accounts is below). I think we do need to try and increase collections and donations, although this will be difficult during the next year.

It must be our overall aim to break even without the interest. I don't think we can reduce our expenditure much, particularly as our main expenditure is Parish Share (£14,444 last year; over 60% of our expenditure), so we must increase our income. A rough breakdown of our expenditure is shown below.

Church Running Expenses	Utilities	£447.24
	Organ	£354.00
	Deanery synod	£44.63
	Refreshments	£114.11
	Historic Churches	£25.00
	Music Licence	£236.35
	Website	£40.00
	Candles	£59.96
	Fire Checks	£52.13
	Training/Benefice	£152.22
Cost of Services	Organist	£526.00
	Redemptionist leaflets	£210.70
	Flowers	£100.00

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to

provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

Electoral Roll Report 2019

A new Electoral Roll was prepared in 2019 with 60 parishioners listed (2018: 59).

Steve Holden
Treasurer

ST. MICHAEL THE ARCHANGEL, SHALFLEET

Independent Examiner's Report to the Members/Trustees of Shalfleet Parochial Church Council

I report on the accounts for the year ended 31 December 2019.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

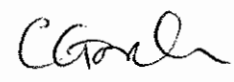
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with those accounting records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


CLARE GORDON
09.09.2020

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2019

		2019	2019	2019	2018
		Unrestricted	Restricted	Total	Total
RECEIPTS					
Regular Giving	Planned Giving	£903.27		£903.27	£370.00
	Gift Aided Collection	£425.00		£425.00	£630.00
	Collections	£4,756.90		£4,756.90	£5,664.51
Income Tax Refund	Income Tax Refund	£165.83		£165.83	£32.50
Other Voluntary Receipts	Donations	£309.20		£309.20	£1,102.35
Activities for Raising Funds	Fund Raising Events	£2,577.03		£2,577.03	£2,174.00
Interest	Investment	£10,313.16		£10,313.16	£10,059.59
	Deposit Account	£108.16		£108.16	£73.02
	Baker Graves		£49.21	£49.21	£47.68
	Newbridge Hall	£161.03		£161.03	£157.08
Church Activities	Fees	£3,040.00		£3,040.00	£1,904.00
Income Collected on behalf of others					
	Clergy Expenses	£560.31		£560.31	
	Fete Float	£650.00		£650.00	
	Diocese Fees	£1,580.00		£1,580.00	£702.00
	Other Moneys to be paid out				£210.00
Hall income	Hall Income	£11,696.00		£11,696.00	£10,463.16
TOTAL RECEIPTS		£37,245.89	£49.21	£37,295.10	£33,589.89
PAYMENTS					
Church Activities	Insurance			£1,641.31	£1,587.61
	Parish Share			£14,144.00	£24,095.00
	Church Running Expenses			£1,525.64	£2,212.05
	Clergy Expenses			£392.46	£386.47
	Cost of Services			£836.70	£1,604.39
	Churchyard			£0.00	£1,095.00
	Repairs and improvements				£3,004.62
Grants	Donation to Charities				£250.00
Other money paid out	Payment to wedding officers			£710.00	£150.00
	Incumbent Fees to Diocese			£1,360.00	£441.00
	Float for Fete			£650.00	£650.00
	Clergy Expenses on behalf of other parishes			£2,230.69	
	Fabric Fund				£20,000.00
Hall expenditure	Hall Expenditure			£7,206.55	£13,124.36
TOTAL PAYMENTS				£30,697.35	£68,600.50
Excess/Deficit (-) of Receipts over Payments				£6,597.75	-£35,010.61

Bank 1 January 2019

Lloyds	£2,199.26
CBF	£14,344.03
Cash	£0.00
Hall	£7,383.46
Total	£23,926.75

Bank 31 December 2019

Lloyds	£3,292.84
CBF	£14,265.35
Cash	£1,093.40
Hall	£11,872.91
Total	£30,524.50

Decrease/increase: £6,597.75

Statement of Assets and Liabilities as at 31st December 2019

	2019	2018	Movement
Cash Funds			
Bank Current Account	£3,292.84	£2,199.26	£1,093.58
Cash	£1,093.40	£0.00	£1,093.40
CBF Deposit (Note 4)	£14,265.35	£14,344.03	-£78.68
CBF Deposit (Shalfleet Baker GT) (Note 5)	£1,767.71	£1,504.92	£262.79
CBF Deposit (Newbridge Church Hall)	£5,539.85	£4,666.92	£872.93
National Savings Account Hall	£519.29	£519.29	£0.00
Hall	£11,872.91	£7,383.46	£4,489.45
Total	£38,351.35	£30,617.88	£7,733.47
Investments			
18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 3)	£354,799.34	£298,891.29	£55,908.05
Total cash and investments	£393,150.69	£329,509.17	£63,641.52

NOTES:

1. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.
2. This financial statement includes both the church and the hall sub committee. A breakdown of Hall income and expenditure is given on page 12.
3. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on the at the value of £200,000 on 20 April 2010.
4. This includes £2,000 in the restricted Montgomery Charrington bequest.
5. The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.

Village Hall

INCOME	2019	2018
Sally Chaucer Yoga Wed. Classes	£1,052.00	£1,114.00
Sandy Capon Yoga Tues. Class	£736.00	£560.00
Craft Group Fri.	£491.00	£472.00
Lunch Club Alternate Wed.	£240.00	£560.00
Saxophone Music Club Thurs.	£594.00	£491.00
Serenity Sounds Thurs.	£816.00	£256.00
Vikki Ayres Pilates Mon. Classes	£379.00	£0.00
Other Village Groups	£120.00	£67.50
Birthday Functions	£931.00	£527.00
Weddings & Funerals	£1,185.00	£1,365.00
Hire by other Churches	£0.00	£90.00
Other IOW Societies	£12.00	£131.00
Commercial Hire	£294.00	£516.00
IOW Council	£240.00	£60.00
Other Donations	£0.00	£40.00
Equipment Hire	£305.00	£60.00
Fete Income	£4,301.00	£4,153.66
TOTAL	£11,696.00	£10,463.16
EXPENDITURE		
New Equipment	£1,179.36	£1,885.72
Path extension & repairs to Annexe	£0.00	£5,588.30
Fire Alarm & Extinguishers	£499.73	£169.48
Cleaning Materials	£149.63	£77.23
General Repairs	£470.08	£1,351.71
General Sundries	£268.56	£226.16
Calor Heating	£763.17	£79.12
Electricity	£274.90	£474.07
Website & Adverts	£90.00	£48.33
PPL & PRS	£267.79	£0.00
Insurance	£619.74	£602.63
Fete profit split with Church	£1,943.48	£1,404.00
Village News Donation	£150.00	£150.00
Fete Costs	£408.12	£909.11
Grounds General maintenance	£121.99	£158.50
TOTAL	£7,206.55	£13,124.36
Surplus/Deficit for Year	£4,489.45	-£2,661.20
01/01/2019	Bank Balance	£7,346.05
	Petty Cash	£37.41
	TOTAL	£7,383.46
31/12/2019	Bank Balance	£11,872.91
	TOTAL	£11,872.91
Increase in Reserves	£4,489.45	