

**St Michael the Archangel
Shalfleet**

**Annual Report and
Financial Statements of the
Parochial Church Council
for the year ended 31st December 2020**

**(for adoption by the Annual Parochial Church Meeting
23rd April 2021)**

Incumbent:

Revd Clive Todd
(to March 2020)

Bank:

Lloyds Bank Plc

Independent Examiner:

Clare Gordon

ANNUAL REPORT FOR 2020

Name:	St Michael the Archangel
Location:	Main Road, Shalfleet, Isle of Wight
Incumbent:	Revd Clive Todd (to 30th March 2020)
Reader:	Vacancy

The Aims of the Parochial Church Council

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The following served as members of the PCC:

Incumbent:	Rev Clive Todd (to 30th March)
Churchwardens:	Nicholas Oulton Henry Blacksell

Elected members:	Diana Chesterton Steve Holden (Treasurer) Brian Mead Pamela Rose (resigned October 2020) Shirley Still (resigned October 2020) Chloe Sutherland John Whitney (resigned February 2020)
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Secretary:	Prue Osborne (not a PCC member)
Deanery Synod Representatives:	(None elected)

Bankers:	Lloyds Bank Plc
Independent Examiner:	Clare Gordon
Architect:	(post vacant)
Vergers:	(post vacant)
Organist:	Pamela Rose
Safeguarding Rep.:	Brian Meredith

Organisation of the Parochial Church Council

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwarden(s) and any appropriate officer or member. Sadly, Clive Todd resigned from his post on the West Wight Team Ministry with effect from 30th March 2020. No replacement had been found by 31 December 2020. The PCC met five times during the year.

There is a Safeguarding Children and Vulnerable Adults Policy that follows Diocesan guidelines. The PCC also has a Health and Safety Policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for maintaining the church fabric, and a Hall Management Committee to run the Hall. Both have PCC representatives and regularly report back to the Parochial Church Council.

Church Attendance

Attendance at the church in 2020 was greatly impacted by Covid-19, which prevented services being held in the church for much of the year. Socially distanced services were held on some Sundays when restrictions allowed, but only 18 regular services in total (i.e. excluding weddings and funerals) were able to be held in the church, compared with 44 in 2019.

There were no Baptisms during the year (2019: 1); no Weddings (2019: 6), 3 Funerals (2019: 1), and no internments of ashes (2019: 1).

Easter Day: no service (2019: 56).

There was no Midnight Service held on 24th December.

Christmas Day: 45 attended (2019: 64).

The average attendance on a “normal” Sunday was 18 (2019: 22).

Electoral Roll Report 2020

A new Electoral Roll was prepared in 2019 with 60 parishioners listed (2018: 59).

Shalfleet C of E (Voluntary Controlled) Primary School

Mrs Lizzie Grainger is the headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth. The church maintains links with the Shalfleet school and the PCC would normally have expected to support the school with the annual Easter and Christingle services in the church. Sadly this year neither was able to take place due to Covid.

Review of the Year

St Michael The Archangel is one of eleven Anglican churches within the West Wight Mission Community cluster of churches. The aim of this cluster is to encourage the eleven parishes to work together with a common goal and encourage lay ministry with clergy acting more in the way of a ministry of oversight.

For legal and practical reasons (including clergy housing and travelling distance) the West Wight Mission Community has separated into two groups: the towns of Freshwater, Yarmouth and Totland, and the rural parishes of Shalfleet, Brighstone, Brook, Calbourne, Mottistone, Newtown, Shorwell and Thorley. All eleven parishes in the cluster are encouraged to work ecumenically through “Churches Together In West Wight” and other arrangements with non-Anglican churches in the area.

The Revd Clive Todd left the West Wight Cluster at the end of March 2020 to take up a post on the mainland. This co-incided with the news that a flu pandemic was declared and everyone in the UK was under a lockdown situation, with only medical staff and other key workers permitted to attend workplaces. The Church of England asked for all churches to be closed, affecting not only the holding of services but also PCC meetings, the choir and organist, repairs and maintenance and flower arranging. Another blow was the resignations of the two local non-stipendary priests, Linda Porter and Linda Bushell, with effect from 26 July 2020.

The lockdown was lifted in late July, although without a permanent rector, services were limited in many churches. The Isle of Wight initially seemed to have fared better than most areas of the country, but things soon deteriorated and we moved from the lowest to the highest tier, causing us to suspend once more all services until further notice.

During this period, work on the repair of our windows was halted, and the chancel remained cut off from the rest of the church with scaffolding erected at the east end. The repairs to the east window were almost finished, but the combination of Covid restrictions and bad weather meant that the scaffolding remained and our Christmas services had to take place without access to the chancel.

An advertisement was organised by the diocese for the recruitment of a new rector, but there was little response. While we waited, we were delighted to welcome the Rev Glynn Jones and his wife to Shalfleet for a brief period during which Rev Glynn undertook a research project into the state of the church in the West Wight. We look forward to seeing his in depth report, and we thank him for his support and encouragement during his brief stay with us on the Island.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

Treasurer's Report

2020 has been a year like no other.

The church is in the fortunate position of having some years ago received a large inheritance, the bulk of which was invested in the CBF Church of England Investment Fund. In 2010 this was valued at £200,000 and the current value is £379,000. Last year it produced interest of £10,622, slightly up on the previous year and accounting for over half

of our income. My aim for some years has been to break even without this interest, but we are still a considerable way off this.

There was no exceptional spending, and income was, quite naturally, well down on the prior year. It is disappointing that there has not been a greater take up of the Parish Giving Scheme.

The accounts shown here do not include routine repairs and maintenance, nor do they include the major costs such as restoration of the windows, the costs of which are largely paid through the generous assistance of our Fabric Restoration Trust, which also pays the costs of maintaining the churchyard. Without this, and without the generous support of parishioners and others who contribute to this Trust, we would be unable to keep the church open.

We pay the costs of clergy through the Parish Share, which is calculated by the Diocese. This is a very significant sum considering that we were in interregnum for 9 months of the year (with no rector) and, because of the Covid pandemic, were unable to engage in the normal range of activities that allow us to raise money to meet our costs. As a result, we were only able to pay £5000, compared with £14,144 last year. It should be noted that the figure for Clergy Expenses covers all eight parishes. We pay them on behalf of the other parishes, and a contra entry is shown in income for their repayments to us. Because of the delay in receiving this rebate, these accounts show a rebate in 2020 that relates to an expense in 2019.

Steve Holden
Treasurer

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

Fabric Trust

2020 was a busy year for the Fabric Trust, with the continuing work on the restoration of the windows, a project much delayed by the Covid lockdown and the weather. However, steady but somewhat intermittent progress was made during the year with some excellent craftsmanship being carried out by Wight Stonemasonry and Southern Lights. The cleaned and renovated windows were finally installed at the beginning of December. Unfortunately, the remaining finishing touches to the stonework and the installation of the protective mesh on the outside meant that the final completion of the project would not take place until 2021. The Fabric Trust spent a total of £47,463 in 2020; this was made up by £1,272 for routine maintenance and £46,191 for the windows project. The costs of the work was met by income from the Friends of Shalfleet Church, donations from parishioners and

visitors, as well as the grants received from various organisations. A special mention should be made of the Sutherland Trust which has offered a total of £50,000 towards the project. The next phase of the project, the renovation of the east window in the southern aisle is scheduled for 2021, the cost is estimated to be nearly £24,000.

The Friends of Shalfleet Church was initiated in 2018 and both the voluntary donations by the members and the time given during the working parties has had a significant impact on the costs of routine maintenance in the churchyard. The majority of the grass cutting has been carried out by the Friends using equipment that was purchased through donations. The working parties have also made great strides in tidying the hedges and other boundaries round the churchyard as well as trimming trees and exposing many headstones that had become overgrown in recent years. The Friends Group averaged between 5 and 6 volunteers for each of the working parties, and we produced quarterly Newsletters to keep other members informed of the work that has been carried out.

Rhod Powell
Fabric Trust Treasurer

Hall Management Group

The impact of the coronavirus pandemic on our hire income was severe as income fell from £12,131.00 in 2019 to £1,822.00 (net of refunds for cancellations) in 2020. Thankfully, due to an approach made to the bank and the local authority, our income has been bolstered by a government backed “Bounce Back Loan” of £2,924.00 (which was repaid in March 2021), and a (non repayable) “Local Restrictions Support Grant” of £1,334.00 as compensation for the November lockdown. We were not eligible for the original £10,000.00 compensation grant during the first lockdown in March as at the time we were not registered to pay any business rates. During the summer we were assessed with a rateable value of £2,150 which triggered our eligibility to receive the LRSG grant associated with the second November lockdown. This has made us eligible for further grants in 2021.

Our annual expenditure for 2020 was abnormally large at £16,661.92 due to the completion of the carpark project. The bank balance fell from £11,872.91 to £1,290.99 at the year end. Without the BBL loan our bank balance would have gone overdrawn at - £1,633.01.

The carpark has been resurfaced and upgraded. The 25% increase in area has resulted in an increase in capacity from around 16 cars to 30 cars. Peter Carter and his contractors did an excellent job during the November lockdown. This stretched our budget as we improved the specification for the extended area, and decided to include the resurfacing of the existing car park and installing a drain from the field directly into the rainwater gully in Church Lane.

Other improvements included the installation of outside electrical sockets, the replacement of the fete signs, the renovation of the Hall’s floor and the painting of the Hall’s walls.

In 2020 bookings were dominated by the impact of Covid-19. The Hall was closed from Monday 16th March 2020 to Thursday 27th August and from 5th November 2020 to 2nd

December. The Hall was closed again on 26th December and will remain closed until used as a Polling Station on 6th May 2021. Our regular hirers have been absent since March 16th with only a few returning briefly during late summer. All our birthday party bookings and lunch clubs have been cancelled since 16th March. All wedding receptions for the whole year were cancelled, although a few have rebooked for 2021. The Fete was cancelled in 2020, but will return in 2021. Sadly, not all our regular hirers are expected to return to the Hall when restrictions are lifted.

On a positive note, we have secured two new regular hirers due to the closure of West Bay Leisure Club in Yarmouth. They will bring a new yoga class and an exercise class. The Ningwood & Shalfleet W.I. have also decided to use the Hall for holding their meetings when restrictions allow later in 2021. The government's roadmap currently will allow socially distanced exercise classes to restart from 17th May 2021, but parties will not be allowed until the end of restrictions on 21st June 2021. The committee is planning to start an afternoon tea and cake get together as a new social activity for the village later in the summer 2021.

The Committee continued to meet as scheduled during the year, making use of Zoom to enable virtual meetings. Meeting notes are shared with the PCC and placed on the Hall's website. The Committee was chaired by Brian Mead, with Michael Beavis as Treasurer and Catherine Powell as Secretary. Hilary Waitt and Ros Freeman resigned in March 2020. With only three current members, we will be actively recruiting once social distancing is relaxed.

Brian Mead
Chairman

Michael Beavis
Village Hall Treasurer

Catherine Powell
Village Hall Secretary

ST. MICHAEL THE ARCHANGEL, SHALFLEET

Independent Examiner's Report to the Members/Trustees of Shalfleet Parochial Church Council

I report on the accounts for the year ended 31st December 2020.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

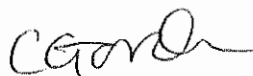
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with those accounting records
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

30-03-2021

FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2019

		2020	2020	2020	2019
		Unrestricted	Restricted	Total	Total
RECEIPTS					
Regular Giving	Planned Giving	£160.00		£160.00	£903.27
	Gift Aided Collection				£425.00
	Collections	£2,018.47		£2,018.47	£4,756.90
	Parish Giving	£1,120.15		£1,120.15	
Income Tax Refund	Income Tax Refund	£170.09		£170.09	£165.83
Other Voluntary Receipts	Donations	£540.50		£540.50	£309.20
Activities for Raising Funds	Fund Raising Events	£787.50		£787.50	£2,577.03
Interest	Investment	£10,622.26		£10,622.26	£10,313.16
	National Savings	£3.90		£3.90	£3.80
	Deposit Account	£76.37		£76.37	£108.16
	Baker Graves		£50.50	£50.50	£49.21
	Newbridge Hall	£165.86		£165.86	£161.03
Church Activities	Fees	£609.00		£609.00	£3,040.00
Income Collected on behalf of others					
	Clergy Expenses	£2,028.93		£2,028.93	£560.31
	Fete Float				£650.00
	Diocese Fees	£42.00		£42.00	£1,580.00
Other Moneys to be paid out				£210.00	
Hall income (Note 2)	Hall Income	£6,080.00		£6,080.00	£11,696.00
TOTAL RECEIPTS		£24,425.03	£50.50	£24,475.53	£37,298.90
PAYMENTS					
Church Activities	Insurance			£1,704.82	£1,641.31
	Parish Share			£5,000.00	£14,144.00
	Utilities			£212.66	£523.59
	Organ and music			£372.98	£1,116.35
	Clergy Expenses			£2,074.59	£392.46
	Cost of Services (materials)			£185.65	£652.77
	Subscriptions			£69.63	£69.63
Grants	Donation to Charities			£195.00	
Other money paid out	Payment to wedding officers				£710.00
	Incumbent Fees to Diocese				£1,360.00
	Float for Fete				£650.00
	Clergy Expenses on behalf of other parishes				£2,230.69
Hall expenditure (Note 2)	Hall Expenditure			£16,661.92	£7,206.55
TOTAL PAYMENTS				£26,477.25	£30,697.35
Excess/Deficit (-) of Receipts over Payments				-£2,001.72	£6,597.75

Bank 1st January 2020

Lloyds	£3,292.84
CBF	£14,265.35
Cash	£1,093.40
National Savings	£540.93
Hall	£11,872.91
Total	£31,065.43

Bank 31st December 2020

Lloyds	£2,263.91
CBF	£24,963.98
Cash	£0
National Savings	£544.83
Hall	£1,290.99
Total	£29,063.71

Decrease/increase: -£2,001.72

Statement of Assets and Liabilities as at 31st December 2019

	2020	2019	Movement
Cash Funds			
Bank Current Account	£2,263.91	£3,292.84	-£1,028.93
Cash		£1,093.40	-£1,093.40
CBF Deposit (Note 3)	£24,963.98	£14,265.35	£10,698.63
CBF Deposit (Shalfleet Baker GT) (Note 4)	£1,882.40	£1,831.90	£50.50
CBF Deposit (Newbridge Church Hall)	£5,920.83	£5,754.97	£165.86
National Savings Account	£544.83	£540.930	£3.90
Hall	£1,290.99	£11,872.91	-£10,581.92
Total	£36,866.94	£38,652.30	-£1,785.36
Liabilities			
Hall Bounce Back Loan	-£2,924.00		
Investments			
18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 5)	£379,446.33	£354,799.34	£24,646.99
Total cash and investments	£413,389.27	£393,451.64	£19,937.63

NOTES:

1. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.
2. A breakdown of Hall income and expenditure is given on page 11.
3. This includes £2,000 in the restricted Montgomery Charrington bequest.
4. The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.
5. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on 20th April 2010 at the value of £200,000.

Village Hall

INCOME	2020	2019
Sally Chaucer Yoga Wed.	£0.00	£1,052.00
Sandy Capon Yoga Tues.	£80.00	£736.00
Craft Group Fri.	£120.00	£491.00
Saxophone Music Club Thurs.	£252.00	£594.00
Serenity Sounds Tues. & Thurs	£432.00	£816.00
Vikki Ayres Pilates Mon.	£132.00	£379.00
Jenny Andrews-Smith Yoga Thurs.	£96.00	£0.00
Lunch Club	£0.00	£240.00
Other Village Groups	£20.00	£120.00
Birthday Functions	£84.00	£931.00
Weddings	£250.00	£1,125.00
Funerals	£0.00	£60.00
Other IOW Societies	£0.00	£12.00
Commercial Hire	£0.00	£294.00
IOW Council	£231.00	£240.00
BBL - Bounce Back Loan	£2,924.00	£0.00
LRSO - Lockdown Grant 5th Nov-2nd Dec.	£1,334.00	£0.00
Equipment Hire	£125.00	£305.00
Fete Income	£0.00	£4,301.00
	£6,080.00	£11,696.00
EXPENDITURE		
New Equipment - Outside Sockets	£614.50	£0.00
New Equipment - Fete Signs	£258.00	£0.00
New Equipment - Car Park Extension & Upgrade	£13,154.40	£0.00
New Equipment - Annex Lights, 2 Marquees & Shed	£0.00	£1,179.36
Fire Alarm & Extinguishers - Emergency light replacement	£179.68	£499.73
Cleaning Materials	£127.41	£149.63
Repairs - Painting Main Hall	£141.79	£0.00
Repairs - Sanding & Resealing floor	£570.00	£0.00
Repairs - other small items	£253.98	£470.08
General Sundries	£150.02	£268.56
Calor Heating	£79.12	£763.17
Electricity	£275.45	£274.90
Website & Adverts	£40.00	£90.00
PPL & PRS	£122.27	£267.79
Insurance	£630.30	£619.74
Fete profit shared with church	£0.00	£1,943.48
Village News donation	£0.00	£150.00
Fete Costs	£65.00	£408.12
Grounds maintenance	£0.00	£121.99
	£16,661.92	£7,206.55
Deficit/surplus for year	-£10,581.92	£4,489.45
01/01/2020	Bank Balance	£11,872.91
31/12/2020	Bank Balance	£1,290.99

