

St Michael the Archangel Shalfleet

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2016

(for adoption by the Annual Parochial Church Meeting on 21 April 2017)

Incumbent:

The Revd David Bevington
The Vicarage
4 Manor Green, Shalfleet
Isle of Wight, PO30 4QT
(Retired 28 August 2016)

Bank:

Lloyds Bank Plc
Freshwater

Independent Examiner:

Mr Michael Thirkettle
2 Laburnum Cottages
Arreton
Isle of Wight

ANNUAL REPORT FOR 2016

Name: St Michael the Archangel
Location: Main Road, Shalfleet, Isle of Wight
Incumbent: The Revd David Bevington (to 28 August 2016)
Reader: Gwen Bevington (to 28 August 2016)

The Aims of the Parochial Church Council:

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council:

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

At 31 December 2016 the following served as members of the PCC:

Incumbent: The Revd David Bevington (to 28 August 2016)
Churchwarden(s): Shirley Still (to October 2016)
Nicholas Oulton (from January 2017)
one post vacant
Deanery Synod Representatives: (None elected)
Elected members:
Steve Holden (Treasurer)
Jan Whitney
Brian Mead
John Whitney
Pamela Rose
Secretary: Prue Osborne (not a PCC member)

Bankers: Lloyds Bank Plc Freshwater
Independent Examiner: Mick Thirkettle
Architect: Christopher Butterworth Dip Arch RIBA
Vergers: (post vacant)
Organist: Pamela Rose
Safeguarding Representative: Brian Mead

Organisation of the Parochial Church Council:

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwarden(s) and any appropriate officer or member.

The PCC met 6 times during the year.

There is a Safeguarding Children and Vulnerable Adults policy that follows Diocesan guidelines. The PCC also has a Health and Safety policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for maintaining the church fabric, and a Hall Management Committee to run the Hall.

Church Attendance:

At the Annual Parochial Meeting 2016 there were 44 parishioners on the Electoral Roll (2015: 43). There were 4 Baptisms during the year (2015:3). There were 3 Weddings, 2 Funerals and 1 memorial service in the church (2015: 0 weddings, 7 funerals in the church)

Easter Day: 56 attended worship (2015: 62).

Christmas Eve (Midnight Service) 30 attended (2015:104).

Due to the constraints of the interregnum, no service was held at Shalfleet on Christmas Day.

The average attendance on a “normal” Sunday was 20 (2015: 22).

Shalfleet C of E (Voluntary Controlled) Primary School

The school, at Station Road, Ningwood, is one of two schools forming the Federation of Church Schools of Shalfleet and Yarmouth. The church maintains links with the Shalfleet School and the headteacher Mrs Lizzie Grainger. The PCC support the school with donations towards coaches for church visits and a bursary fund for a Year 6 residential trip. The school holds its annual Easter and Christingle services in church – both packed, with inspirational singing by the children. The school maintains a high reputation with a roll of 150 children.

Review of the Year

The departure of Clive Leach in 2015 and the retirement of Rector David Bevington in August 2016 have meant a reduction of services at all churches in the benefice. Initially a benefice service was held in each of the churches in turn on the fifth Sunday. After David's retirement, this was changed to a regular monthly benefice service on the first Sunday of the month, with Mattins and Communion services held when preachers were available.

A memorial stone to mark the graves of Saxon inhabitants of the village, discovered in 2003 and 2005 and re-interred in 2008, was installed in May by the path leading to the North door of the church.

The church now has heating bars under all the pews in the nave. The Chancel has been repainted and looks very smart. Unfortunately investigation of the exterior of the Chancel revealed that there is a problem with the North-East and East windows, due to the age of the building and incompatible repairs done in the past. Estimates have been obtained for the work, the total is in the region of £50,000.

David (and Gwen's) last service was a benefice service held at Shalfleet on 24 July, followed by a lunch in the Village Hall. A collection was organised from all four churches, totalling £2,174 which was presented at the end of the lunch, with smaller gifts from each church. Thanks were made to Shirley Still for arranging the event, which was well attended by many in the parish. With David's departure new arrangements are in place to ensure the church is open every day. There is a rota of local people who unlock and lock every day and the PCC is very grateful for their help.

The village fête was well organised by an enlarged working group and a successful day meant that over £3,000 was raised. After paying the hall insurance, £1,484.86 was allocated to the hall committee and the balance to church funds.

Churchwarden Shirley Still had to retire from the PCC in October due to ill health, after many years of outstanding service to the church. She will be greatly missed. Nicholas Oulton agreed to take on the role as churchwarden. There is still a vacancy for a second warden.

The Churchyard wall was finally repaired in December. The PCC took the decision to have this done to the original line of the wall. MCM were the contractors and did a fine job, completing the work ahead of time.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

The following reports cover specific Groups:

Deanery Synod & Cluster Report - by Pauline Gear

We were encouraged by the Bishop and Archdeacon to Live: Pray and Serve in the light of the various changes and challenges within the Church. From the 1 January 2016 the East and West Deaneries merged into one Deanery at an inauguration event which was held in celebration when we heard more about the implementation of the Island Plan. Revd David Isaac was commissioned as Area Dean in May and Graham Salter was elected as Lay Chair of the Deanery Synod.

Lay and ordained Clergy within the Cluster continued to meet for worship on a regular basis. Three Cluster development evenings were held in the summer and each Cluster was invited to adopt a specific mission for development.

In the light of clergy vacancies within the Cluster various discussions and initiatives for advertising the one full time clergy appointment and Administrator for the Cluster took place and Parish Representatives were asked to contribute to the Parish Profile. However, it was decided not to advertise for an Administrator until a clergy appointment had been made.

The Isle of Wight Day was celebrated by a Songs of Praise Service at Cowes High School bringing Churches together across the Deanery which was very well attended and likely to be repeated. At a Deanery Meeting in May an interesting presentation was given by Ollie Bolton of Isle of Wight Planning on proposed new major developments on the Island and it was considered how best to serve the new communities to ensure a church presence.

The Stewardship programme was presented and Parishes were encouraged to support the Parish Giving Scheme. Various training programmes for both clergy and lay members were arranged. Throughout the year the ministry and future use of The Minster was reviewed and a report was to be produced and circulated.

The Archdeacon's Visitation at The Minster took on a different style this year, but it was generally felt that this it was a rather ambitious and rushed programme. A report on the future of The Minster has now been produced. Revd Allie Kerr has recently been appointed Area Dean, replacing the Revd David Isaac who has moved back to the mainland.

Sadly, the recent applicant for the vacancy was not successful in his application and at present I am not aware of any further advertising for the clergy vacancy or for the Administrator. Meanwhile we have been fortunate that clergy and lay readers have come forward to take our services in our Cluster which has really helped the situation.

Shalfleet Friendship Group

After a busy start to the year and a programme of talks, the group disbanded in September due to falling numbers.

Church Flower Arranging Team - Report by Jan Whitney

The flower arranging team have continued to give their time and flowers to maintain the 3 weekly arrangements and excelled at Christmas, Easter, and Harvest. Unfortunately 2 members are unable to continue this year and despite notices locally no new members have come forward. Financially the fund stands at £15.

Churchyard Maintenance

The maintenance of the churchyard continued to cause problems between those who want a perfectly manicured greensward and those who prefer a slightly more wildflower/wildlife friendly area. In the spring a survey was carried out and there was a majority vote to:

- continue to keep the following areas cut short: the Garden of Remembrance; the area of recent graves west of the tower; a margin around the church building to reduce damp in the walls;
- cut the following areas monthly: the area in front the church (where there are no recent graves) either side of the main path, cut the area behind the church to reduce the nettles and brambles, etc, and encourage its return to grass;
- continue to leave areas of primroses, etc, uncut until the flowers are over.

The Choir – Report by Pamela Rose

The choir has been meeting weekly and there are now up to ten members from the four churches. The choir robe monthly on the first Sunday of the month for each of the Benefice Services and sang anthems for the Easter and Carol services. They also sang John Rutter's "The Lord bless you and keep you" at David and Gwen's final service.

Sunday Club

Following dwindling numbers the Sunday Club did not restart in September.

Fabric Trust – Report by Brian Mead and Julian Bolland

Incoming resources totalled £2,438 (including £632 from events, sales and fairs). Resources expended totalled £2,438 (including £2,203 on annual and general maintenance: £1,827 of this on a half share of the cost of chancel redecoration). The balance in General Funds was £6,614 and Restricted Funds £16,153, giving a total of £22,767 (2015: £22,577).

The major work undertaken this year was to have been the re-decoration of the chancel – and indeed this was successfully carried out. However with the necessary scaffolding in place for that, some loose stonework above the east window was investigated and serious defects were revealed, threatening the stained glass itself. Unconnected problems with the neighbouring north and a south window also became apparent, while a corbel stone needs to be reinstated on the SE exterior wall.

Estimates of approximately £50,000 were obtained for the repairs and our architect, Christopher Butterworth, was commissioned to oversee the work due to be tackled during 2017. The PCC agreed to underwrite the costs but the intention is for a fund-raising campaign to be launched.

After three years of fruitless negotiation with the Isle of Wight County Council the long saga of the SE corner of the churchyard wall was finally ended in December with its repair (without the proposed widening of the roadway). The work was commissioned by the PCC with its cost not being entirely met from the original insurance claim.

The memorial stone to mark the reburial of human remains from Saxon times was installed and blessed. An Open Day was held in October with an exhibition of historic registers from the County Records Office, tithe and OS maps, photographs and some samples of stone and stained glass from the repair scene.

We have been particularly grateful for donations from both Crab Cottage and Ningwood Manor after open days held in August.

Our Treasurer, Julian Bolland, is retiring from the post after ten years of valuable service to the Trust. We are extremely grateful to Julian for his help and support over this period.

Hall Management Group – Report by Brian Mead

This has been another very satisfactory year with regular club bookings and those for occasional groups or parties being maintained; the community lunches have remained popular. The website and booking system, managed by Michele Smith, have been improved and a notice board established at the village store. Despite expenditure on repairs totalling £2082.64 a surplus of £1283.58 has been created and much of the credit for this must go to the efficiency of the Treasurer, Michael Beavis, who in addition carries out regular cleaning with his wife and attends to minor repairs.

The hall floor was re-sanded and re-sealed – very necessary after five years and the cost of this proved it should be carried out more frequently – while the south-facing windows were renovated as well. Extending the paving round the western exterior of the hall and establishing a paved path to the annexe is due to be carried out in Spring 2017. A moderate extension of the car park area is being considered but has yet to be costed.

Elsewhere the orchard has been maintained, ivy removed from the annexe and the hedge by the burial ground trimmed – all important in keeping up the agreed commitment to the environment.

Vicar's report to St Michael the Archangel, Shalfleet

(Not available: Parish in interregnum.)

Financial Statements - Report by Steve Holden, Treasurer

Financial Review for 2016 -

The accounts on pages 8-10 below cover both the Church and the Hall. This report covers the Church; the report for the Hall is covered in the Hall report above.

If we look at the church on its own there was a deficit of £2,139, but there were two exceptional items in the figures: installation of heating under the pews and painting of the chancel, which amounted to about £6,800. These are included in Church Running Expenses. It must be borne in mind that during the first week of 2017 payments of £8,600 for the repair of the churchyard wall (for which we have previously received an insurance payment) and £3,500 for payment of the remainder of the 2016 Parish Share were made, which were delayed due to the need to transfer money from the Deposit account, and is the reason for the large amount in the Current account at year end.

If we look at the accounts operationally, excluding the exceptional items, but including the late payments, we more or less broke even, but it must be remembered that this is only because of the interest from the invested Rice legacy, some £8,100, without which we would have considerable

financial problems.

Expenses were fairly similar to last year; by far the largest is the Parish Share paid to the Diocese. It is interesting to note that even though we have no incumbent we still pay the same amount, despite less services and smaller collections. From a personal view as Treasurer I have not been impressed with how the Diocese have dealt with the interregnum.

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

ST MICHAEL THE ARCHANGEL, SHALFLEET**FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2016****RECEIPT AND PAYMENT ACCOUNT**

| | Unrestricted | Restricted | Total | Total |
|---------------------------------|---------------------|-------------------|------------------|------------------|
| | 2016 | 2016 | 2016 | 2015 |
| RECEIPTS | | | | |
| Regular Giving | | | | |
| Planned Giving | 2,180.00 | | 2,180.00 | 2,180.00 |
| Gift Aided Collection | 380.00 | | 380.00 | 410.00 |
| Collections | 4,161.64 | | 4,161.64 | 3,315.32 |
| Other Voluntary Receipts | | | | |
| Donations | 1,668.88 | | 1,668.88 | 591.24 |
| Legacy | 0.00 | | 0.00 | 5,100.00 |
| Activities for Raising Funds | | | | |
| Fund Raising Events | 2,169.41 | | 2,169.41 | 3,286.48 |
| Interest | | | | |
| Investment | 8,106.90 | | 8,106.90 | 9,572.82 |
| Deposit Account | 218.10 | | 218.10 | 245.57 |
| Baker Graves | | 38.51 | 38.51 | 45.49 |
| Newbridge Hall | 126.58 | | 126.58 | 149.48 |
| Receipts from Church Activities | | | | |
| Fees | 2,250.95 | | 2,250.95 | 1,854.00 |
| Church Hall | | | | |
| Hall Income | 6,519.65 | | 6,519.65 | 5,102.54 |
| Other Income | | | | |
| Reimbursements | 1,827.00 | | 1,827.00 | 217.00 |
| Fees for Diocese | 1,454.00 | | 1,454.00 | 1,590.00 |
| Other Fees to be paid out | 2,971.19 | | 2,971.19 | 0.00 |
| TOTAL RECEIPTS | 34,034.30 | 38.51 | 34,072.81 | 33,659.94 |

| | Unrestricted | Restricted | Total | Total |
|---|------------------|------------|------------------|------------------|
| PAYMENTS | 2016 | 2016 | 2016 | 2015 |
| Activities related to the activities of the church | | | | |
| Insurance | 2,121.87 | | 2,121.87 | 1,982.17 |
| Parish Share | 10,320.00 | | 10,320.00 | 14,115.97 |
| Church Running Expenses | 9,370.22 | | 9,370.22 | 4,429.13 |
| Clergy Expenses | 1,009.76 | | 1,009.76 | 833.91 |
| Cost of Services | 1,347.42 | | 1,347.42 | 1,044.57 |
| Churchyard | 425.00 | | 425.00 | 555.00 |
| Church Hall | | | | |
| Running Costs (Hall) | 5,236.07 | | 5,236.07 | 549.99 |
| Running Costs (PCC) | 38.17 | | 38.17 | 2,964.41 |
| Fund Raising and Publicity | | | | |
| Expenses | 725.00 | | 725.00 | 365.00 |
| Grants | | | | |
| Donation to Charities and Relief | | | | |
| Agencies | 205.76 | | 205.76 | 2,113.30 |
| Other Payments | | | | |
| Fees for Diocese | 1,071.00 | | 1,071.00 | 2,476.00 |
| Fees Paid out | 419.63 | | 419.63 | 90.00 |
| Money Paid out | 2,639.16 | | 2,639.16 | |
| TOTAL PAYMENTS | 34,929.06 | | 34,929.06 | 31,519.45 |
| Surplus/Excess of Payments over Receipts | | | (856.25) | 2140.49 |

Bank current and deposit accounts at 1 January 2016

| | |
|--------------------|------------------|
| Lloyds TSB Current | 4,041.36 |
| CBF Deposit | 47,937.87 |
| Hall | 4,762.33 |
| | <u>56,741.56</u> |

Bank current and deposit accounts at 31 December 2016

| | |
|--------------------|------------------|
| Lloyds TSB Current | 17,076.53 |
| CBF Deposit | 32,762.87 |
| Hall | 6,045.91 |
| | <u>55,885.31</u> |

| | |
|---------------------------|--------|
| Decrease in Bank Deposits | 856.25 |
|---------------------------|--------|

Statement of Assets and Liabilities as at 31st December 2016

| | Total 2016 | Total 2015 |
|---|-----------------------|-----------------------|
| Cash Funds | | |
| Bank Current Account | 17,076.53 | 4,041.36 |
| CBF Deposit (Note 4) | 32,762.87 | 47,937.16 |
| CBF Deposit (Shalfleet Baker GT) (Note 5) | 1,401.22 | 1,277.51 |
| CBF Deposit (Newbridge Church Hall) | 4,321.79 | 3,911.50 |
| National Savings Account | 519.29 | 519.29 |
| Hall | 6,045.91 | 4,762.33 |
| | <u>62,127.61</u> | <u>62,449.15</u> |
| Investments | | |
| 18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 3) | 276,787.94 | 250,632.99 |
| | <u>339,237.09</u> | <u>313,082.14</u> |

NOTES:

1. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.
2. This financial statement includes both the church and the hall sub committee.
3. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on the at the value of £200,000 on 20 April 2010
4. This includes £2,000 in the restricted Montgomery Charrington bequest.
5. The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.

ST. MICHAEL THE ARCHANGEL, SHALFLEET

Independent Examiner's Report to the members/trustees of Shalfleet Parochial Church Council

I report on the accounts for the year ended 31 December 2016.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with those accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 20-04-17
M.D. THIRKETTLÉ