

**St Michael the Archangel
Shalfleet**

**Annual Report and
Financial Statements of the
Parochial Church Council
for the year ended 31st December 2021**

**(for adoption by the Annual Parochial Church Meeting
17 May 2022)**

Incumbent:

Rev. Jackie Maw
From March 2021

Bank:

Lloyds Bank Plc

Independent Examiner:

Clare Gordon

ANNUAL REPORT FOR 2021

Name: St Michael the Archangel
Location: Main Road, Shalfleet, Isle of Wight
Incumbent: Revd Jackie Maw
Reader: Vacancy

The Aims of the Parochial Church Council

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

Membership of the Parochial Church Council

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The following served as members of the PCC:

Incumbent: Rev Jackie Maw (from March 2021)
Churchwardens: Nicholas Oulton
Henry Blacksell

Elected members: Steve Holden (Treasurer)
Brian Mead (resigned February 2021)
Pamela Rose
Chloe Sutherland
John Whitney (resigned November 2021)

Secretary: Prue Osborne (not a PCC member)
Deanery Synod
Representatives: (None elected)

Bankers: Lloyds Bank Plc
Independent Examiner: Clare Gordon
Architect: (Post vacant)
Vergers: (Post vacant)
Organist: Pamela Rose
Safeguarding Rep.: Brian Meredith

Organisation of the Parochial Church Council

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwardens and any appropriate officer or member.

There is a Safeguarding Children and Vulnerable Adults Policy that follows Diocesan guidelines. The PCC also has a Health and Safety Policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for the costs of maintaining the church fabric, and a Hall Management Committee to run the Hall. Both have PCC representatives and regularly report back to the PCC.

Church Attendance

Despite the impact of Covid-19, attendance at the church rose from an average of 22 per service to 27. 40 services were held during the year (2020: 21), including 3 funerals (2020: 3), 1 interment of ashes (2020: 0), 3 weddings (2020: 0) and the licensing service for Rev Jackie. Attendance on Easter Sunday was 27 (2020: no service) and on Christmas Day was 55 (2020: 45).

Electoral Roll Report 2020

There has been a marked increase in the number of people on the Electoral Roll during the year. It rose from 26 to 36, mainly due to a drive last summer.

Shalfleet C of E (Voluntary Controlled) Primary School

Mrs Lizzie Grainger is the headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth. The usual church links with the Shalfleet school were affected by the legal requirement to close the school building and the church during Lockdown. The annual Easter and Christingle services in the church were not held. The current roll stands at 188.

Review of the Year

St Michael The Archangel is one of eleven Anglican churches within the West Wight Cluster of churches. The cluster was formed following a recommendation from the Archdeacon to form a 'Mission Community'. The aim is to encourage the eleven parishes to work together with a common goal and encourage lay ministry with clergy acting more as a ministry of oversight.

For legal and practical reasons (including clergy housing and travelling distance) the West Wight Mission Community has separated into two groups: the towns of Freshwater, Yarmouth and Totland, and the rural parishes of Shalfleet, Brighstone, Brook, Calbourne, Mottistone, Newtown, Shorwell and Thorley. All eleven parishes in the cluster are encouraged to work ecumenically through 'Churches Together in West Wight' and any other arrangements with non-Anglican churches in the area.

The pandemic that started in 2020 continued and the third national lockdown came into

force on 6 January 2021, with only medical staff and other key workers permitted to attend workplaces. Restrictions were lifted on 19 July 2021 but unfortunately with the emergence of the omicron variant, a 'Plan B' came into force on 8 December 2021 where face masks became mandatory. Thankfully, Christmas was allowed to be celebrated, with social distancing and plenty of fresh air. The PCC managed to meet 5 times.

Barbara Cram has worked very hard as the part-time administrator, assisting with the paperwork and organisation of service rotas, including the very valuable weekly update, 'The Link'.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

Church Flower Arranging Team – Report by Chloe Sutherland

We have endeavoured to be as environmentally friendly as possible, with flowers sourced from within the Parish instead of bought imported flowers, and no longer using oasis (and thus not adding to the plastic pollution). We have made flower arrangements simpler, concentrating on the special festivals, and for the rest of the year flowers are placed in the porch to welcome people, with more inside the church when they are available, in keeping with the seasons of the year. At Easter, spring flowers and branches of pussy willow (for Palm Sunday) were used. At Harvest, good use was made of fruit, vegetables, and flowers, all from local gardens. And at Christmas we had traditional midwinter greenery, holly, ivy and mistletoe and a tree beautifully decorated by Henry and Rhod. Thanks are due to Jan Whitney, Jenny Grieve and all who helped with flowers during a difficult year.

The Choir – Report by Pamela Rose

Because of the pandemic the choir did not meet during 2021 apart from twice before Christmas.

Fabric Trust – Report by Rhod Powell

Bank Account and Savings

1. The Lloyds account on the end of 2021 was standing at £21,935, and we have an estimated £1,327 in unclaimed VAT and Gift Aid that will be applied for at the end of the year. We have received a total of £42,502 from the Sutherland Trust, this was made up by £40,000 from the original £50,000 promised, plus £2,502 for the new grill. I hope that we will be able to get the additional £10,000 when we have completed the south aisle window, but Dr Durrant has not confirmed this yet and was clearly slightly concerned when we requested the additional money for the grill. We have received all other grants promised for the

windows project.

2. We have Accumulation shares in the CBF Church of England Investment Fund. The most recent valuation was £75,803, of which £33,754 is available for funding repairs under the terms of our financial policy.

Windows

Work on the restoration of the windows is continuing, but the main East Window was completed earlier in 2021 and looks stunning. We look forward to completing the window in the south aisle in 2022. We have paid out a total of £99,757 on 'major renovations' in the last 3 years and we anticipate that the cost of the south aisle window will be around £25,000, but we will get an up to date quote before the work is started. The total costs of the project will therefore go over the original budget which was estimated to be just under £86,000 in 2018.

Ongoing Maintenance

The Fabric Trust has taken over responsibility for the maintenance of the churchyard, notably the grass cutting. The Friends Group work parties have been well supported and we have regular people involved in the grass cutting.

There are still quite a few major projects that are underway:

1. Renovating the hedge along the north side of the new churchyard. This has been cut back significantly already, but some tree surgery is necessary and possibly some replanting so that we can develop this into a reasonable hedge with occasional trees. This will make maintenance easier in the future.
 2. Renovating the hedge along the south side of the church bordering Church Lane. As above it would be nice to make this into a smaller, easier to maintain hedge that can be maintained. A good start to this was made in early 2022.
 3. Reduce the thickness of the 'hedges' around the orchard. It would be nice to see this area developed into a community resource.
 4. Tree surgery. There are a several trees within the churchyard that need significant surgery/removal, we have made a start, but there is a lot more work needed. When time permits, I want to develop a map of all trees in the churchyard and agree a management plan for each of them.
 5. Continuing ivy removal on the stone walls round the perimeter.
 6. Early in 2022 discussions were started with Shalfleet School and the Hampshire and IOW Wildlife Trust to provide an area where local children can become involved in the 'Wilder Wight' community project. The objectives will be agreed early in 2022.
- We spent a total of £1,968 on routine maintenance in 2021.

Funding

It has not been possible to organise large fund raising events this year due to the pandemic, but we have managed to get provide a steady income from small donations (selling produce etc) and the Friends Group.

Friends Group

We now have a total of 20 individuals/families signed up as a Friend of Shalfleet Church.

We are planning an 'Awareness campaign' once work on the windows has been completed, but any support by introducing people you know would be much appreciated. We try to send out quarterly newsletters to keep members aware of what we are doing and we have had quite a few working parties. Unfortunately, these were somewhat curtailed by the COVID restrictions early in the year, but our core team of grass cutters have managed to keep the grass looking respectable as well as carry out maintenance on some of the boundaries, walls and paths. We managed to get sponsorship through the Friends to buy a new ride on lawnmower and an additional strimmer. All have been used extensively this summer. In addition to the formal working parties we have also assigned responsibilities for routine work to individuals. Steve Wharf and Henry Blacksell do the majority of the grass cutting in the main churchyard, whilst Steve Sallis keeps the paths in the new graveyard and the main churchyard trimmed. Henry is doing sterling work along the verges in Church Lane. Michael Beavis is keeping the grass immediately in front of the Village Hall trimmed. I would like to thank all who have given their time to support the working parties. We usually do 3-4 hours work and when the pub is open follow this by a lunch.

Shalfleet Village Hall Management Committee (SVHMC) - Report by Catherine Powell, Chair

We are pleased to report that 2021 has been a productive and successful year for the hall, despite the restrictions of the pandemic. The SVHMC met on six occasions (as planned) either virtually (via Zoom) or face to face. Approved meeting notes and reports are shared with the PCC and published on the hall website. Two new appointments have been ratified by the PCC, with the Committee now having five members. My thanks are recorded for everyone's valuable input during the past year. Particular thanks go to Michael Beavis, Treasurer, for his financial acumen and in managing bookings, maintenance, and the website. Michael and his wife, Maureen, also act as voluntary caretakers. The hall is notably clean and bright, well-maintained, and well-resourced.

The sound financial position of the hall is indicated later in this PCC report. It reflects our successful application for grant monies (through enforced closure), the return to regular bookings, and the hire of the hall for family and other events. We are pleased to welcome the Women's Institute as new 'regulars' and to have enabled Porchfield-based groups to meet whilst their hall is being renovated.

At the beginning of August, we held an Open Day to showcase the past, present, and future ideas for the hall and grounds. This was well-attended by parishioners, who also enjoyed some light refreshments, and an opportunity to socialise. We were delighted to be joined on the day by Rev. Jackie in her (then) new role as Parish Priest. Later that month we managed the return of the Annual Shalfleet Village Fete, a joint venture with the PCC and village. This was extremely well-attended and raised a record sum of £4045 (shared between the Hall and PCC).

The success of our fund-raising activities has enabled us to support community outreach

events. This includes establishing a monthly 'Tuesday Teas' and hosting a village Christmas Lunch. Plans are now in place to provide the local Police Community Support Officer (PCSO Quinn), Community Outreach worker (Adam Tucker), and an eco-friendly refill service, with an opportunity for a presence in the hall (and our community) through the Tuesday Teas initiative.

Looking forward, we are thrilled to note the reinstatement of the popular Wednesday Lunch Club (from September 2022). Prior to that, the big event of the year will be the Queen's Platinum Jubilee celebrations with our two new Committee members, Clare Wharf and Sue Sleight, leading the organisation of a traditional Tea Party for the village. Clare and Sue are engaging local school children in an art competition to make crowns and posters for the event. With children in mind we are also delighted to be supporting the joint venture between Shalfleet School and the Hampshire and Isle of Wight Wildlife Trust in utilising the land between the Hall and the Annexe for a re-wilding project.

We plan to continue to seek opportunities to promote community engagement, fellowship, and wellbeing as we move to post-Covid times.

Financial Review for 2021 - Report by Steve Holden, Treasurer

Once again, an unusual year. Financially we have fared pretty well, ending up with a surplus, but it must be remembered that included in the accounts is investment interest of almost £11,000, without which there would be a considerable deficit before Hall income is taken into account. We must find ways to increase income so we are self sufficient. From the income aspect it was good to see that Collections were up (probably resulting from more services). There has also been an increase in regular giving (payments directly into our bank) and I would like to see this growth continue. It's an easy way to donate and, using the Parish Giving scheme far easier for us to reclaim gift aid on it. We did reclaim a large amount (£2969) of gift aid during the year because we did not claim the previous year. Voluntary donations increased markedly (mainly due to a transfer of £2000 from the Hall account).

As far as expenditure was concerned, basic costs are probably as low as we can get them. The largest is the Parish Share to the Diocese; this year we paid the full amount (almost £14,000). Due to the limited provision of services during the year, it was questioned whether this was really value for money. Exceptional payments were made for repair to the organ (£3,840) and for the Quinquennial survey (£1,170). Clergy expenses are expenses paid on behalf of the benefice to the vicar/administrator. These are fully refunded.

Reserves Policy

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

ST. MICHAEL THE ARCHANGEL, SHALFLEET

Independent Examiner's Report to the Members/Trustees of Shalfleet Parochial Church Council

I report on the accounts for the year ended 31st December 2021.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with those accounting records have not been met;
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2021

		2021 Unrestricted	2021 Restricted	2021 Total	2020 Total
RECEIPTS					
Regular Giving	Planned Giving	£120.00		£120.00	£160.00
	CAF Donations	£720.00		£720.00	
	Collections	£3,838.30		£3,838.30	£2,018.47
	Parish Giving	£1,576.72		£1,576.72	£1,120.15
Income Tax Refund	Income Tax Refund	£2,969.70		£2,969.70	£170.09
Other Voluntary Receipts	Donations	£1,129.75		£1,129.75	£540.50
Activities for Raising Funds	Fund Raising Events				£787.50
Interest	Investment	£10,999.84		£10,999.84	£10,622.26
	Deposit Account	£13.99		£13.99	£76.37
	Baker Graves		£51.80	£51.80	£50.50
	Newbridge Hall	£171.75		£171.75	£165.86
	National Savings				£3.90
	From Deposit Account				£609.00
Church Activities	Fees	£1,712.00		£1,712.00	£2,028.93
Income Collected on behalf of others					
	Clergy Expenses	£2,030.51		£2,030.51	£42.00
	Other fees collected	£60.00		£60.00	
	Diocese Fees	£999.00		£999.00	
Hall income (Note 2)	Hall Income	£26,477.28		£26,477.28	£3,156.00
TOTAL RECEIPTS		£52,918.84	£51.80	£52,970.64	£21,551.53
PAYMENTS					
Church Activities	Insurance			£1,707.55	£1,704.82
	Parish Share			£13,999.00	£5,000.00
	Utilities			£231.88	£212.66
	Organ and music			£4,206.66	£372.98
	Church running expenses			£1,981.31	£69.63
	Clergy Expenses			£2,447.84	£2,074.59
	Cost of Services (materials)			£64.18	£185.65
	Diocesan fees			£558.50	
Grants	Donation to Charities			£300.00	£195.00
Hall expenditure (Note 2)	Hall Expenditure			£5,698.63	£16,661.92
TOTAL PAYMENTS				£31,195.55	£26,477.25
Excess/Deficit (-) of Receipts over Payments				£21,775.09	-£4,925.72

Bank 1st January 2021

Lloyds	£2263.91
CBF	£24963.98
National Savings	£544.83
Hall	£1,290.99
Total	£29,063.71

Bank 31st December 2021

Lloyds	£2,744.03
CBF	£29,477.81
National Savings	£544.83
Hall	£15,148.13
Total	£47,914.80

Increase: £18,851.09

Statement of Assets and Liabilities as at 31st December 2021

	2021	2020	Movement
Cash Funds			
Bank Current Account	£2,744.03	£2,263.91	480.12
CBF Deposit (Note 3)	£29,477.81	£24,963.98	£4,513.83
CBF Deposit (Shalfleet Baker GT) (Note 4)	£2,034.64	£1,882.40	£152.24
CBF Deposit (Newbridge Church Hall)	£6,758.76	£5,920.83	£837.93
National Savings Account (Note 5)	£544.83	£544.83	£0
Hall	£15,148.13	£1,290.99	£13,857.14
Total	£56,708.20	£36,866.94	£19,841.26
Liabilities			
Hall Bounce Back Loan	£0	-£2,924.00	£2,924.00
Investments			
18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 6)	£432,862.56	£379,446.33	£53,416.23
Total cash and investments	£489,570.76	£413,389.27	£76,181.49

NOTES:

1. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.
2. A breakdown of Hall income and expenditure is given on page 11. The Bounce Back Loan of £2,924 taken out in 2020 was repaid in February 2021.
3. This includes £2,000 in the restricted Montgomery Charrington bequest.
4. The Baker GT and the Montgomery Charrington fund are restricted funds for maintenance of the Churchyard.
5. National Savings statement not received. 2020 figure used.
6. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on 20th April 2010 at the value of £200,000.

Village Hall

		2021	2020
INCOME			
	Sally Chaucer Yoga Wed.	£200.00	£0.00
	Sandy Capon Yoga Tues.	£256.00	£80.00
	Craft Group Fri. & other Village groups		£120.00
	Saxophone Music Club Thurs.	£360.00	£252.00
	Serenity Sounds Tues. & Thurs	£50.00	£432.00
	Vikki Ayres Pilates Mon.	£135.00	£132.00
	Jenny Andrews-Smith Yoga Thurs.	£736.00	£96.00
	Birthday Functions	£528.00	£84.00
	Weddings (2021)	£138.00	£250.00
	Weddings (Future Bookings)	£975.00	
	Funerals	£90.00	£0.00
	Commercial Hire	£67.50	£0.00
	IOW Council	£302.00	£231.00
	LRSO - Lockdown Grant.	£16,335.00	£1,334.00
	Equipment Hire	£486.00	£125.00
	Larni Murthwaite - Exercise	£80.00	
	Larni Murthwaite - Children	£94.50	
	Outreach Events	£235.00	
	Shalfleet & Ningwood WI and other IOW societies	£57.00	£20.00
	Fete Income	£5,352.28	£0.00
		£26,477.28	£3,156.00
EXPENDITURE			
	New Equipment - Fete signs and Outside Sockets		£872.50
	New Equipment - Car Park Extension & Upgrade		£13,154.40
	New Equipment - Grounds	£310.66	£0.00
	New Equipment - Facilities	£211.12	£0.00
	New Equipment - Kitchen	£467.59	£0.00
	Fire Alarm & Extinguishers - Emergency light replacement	£231.30	£179.68
	Cleaning Materials	£49.38	£127.41
	Cleaning - Empty Septic Tank	£190.00	£0.00
	Repairs - Sanding & Resealing floor and other small items	£0.00	£823.98
	Repairs and Service Boiler	£156.00	£0.00
	Repairs - Outside Bench	£264.37	£0.00
	Repairs - General	£645.08	£141.79
	General Sundries	£287.86	£150.02
	Calor Heating	£79.12	£79.12
	Electricity	£256.65	£275.45
	Website & Adverts	£65.00	£40.00
	PPL & PRS		£122.27
	Insurance	£630.30	£630.30
	Fete Costs	£1,081.99	£65.00
	Food for Teas, Fete, Christmas etc.	£422.21	£0.00
	Donations	£350.00	£0.00
		£5,698.63	£16,661.92
Deficit/surplus for year		£16,781.14	-£13,505.92
01/01/2021	Bank Balance	£1,290.99	
31/12/2021	Bank Balance	£15,148.13	
	Increase	£13,857.14	