

**St Michael the Archangel  
Shalfleet**

**Annual Report and  
Financial Statements of the  
Parochial Church Council  
for the year ended 31st December 2022**

**(for adoption by the Annual Parochial Church Meeting  
4 May 2023)**

**Incumbent:**

Rev. Jackie Maw

**Bank:**

Lloyds Bank Plc

**Independent Examiner:**

Clare Gordon

## ANNUAL REPORT FOR 2022

**Name:** St Michael the Archangel  
**Location:** Main Road, Shalfleet, Isle of Wight  
**Incumbent:** Revd Jackie Maw

### **The Aims of the Parochial Church Council**

St Michael's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the fabric of the church, the churchyard and Shalfleet Village Hall.

### **Membership of the Parochial Church Council**

The PCC is a charity exempted from registration with the Charity Commission. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The following served as members of the PCC:

Incumbent: Rev Jackie Maw  
Churchwardens: Nicholas Oulton  
Henry Blacksell  
Elected members: Steve Holden (Treasurer)  
Pamela Rose  
Chloe Sutherland  
Rhod Powell  
Jane McGhee  
Michael Beavis

Secretary: Prue Osborne

Deanery Synod  
Representative(s): Jane McGhee

Bankers: Lloyds Bank Plc  
Independent Examiner: Clare Gordon  
Architect: (Post vacant)  
Organist: Pamela Rose  
Safeguarding Rep.: Colin Reeves

## **Organisation of the Parochial Church Council**

The PCC conducts its business at full meetings and any decisions needed between meetings are made by the incumbent together with the churchwardens and any appropriate officer or member.

There is a Safeguarding Children and Vulnerable Adults Policy that follows Diocesan guidelines. The PCC also has a Health and Safety Policy which is reviewed annually.

The PCC has established The Shalfleet Church Fabric Restoration Trust to be responsible for the costs of maintaining the church fabric, and a Hall Management Sub-Committee to run the Hall. Both have PCC representatives and regularly report back to the PCC.

## **Church Attendance**

Church attendance rose to an average of 35 per service (2021: 27) with two very popular choral Evensongs, the School Christingle Service, the Carol Service and a very well supported Christening (attended by 60 people) boosting the numbers. 31 services were held (2021: 40) including one wedding (2021: 3), one Christening (2021: nil), one funeral (2021: 3) and one interment of ashes (2021: 1). Attendance on Easter Sunday was 45 (2021: 27), 70 people attended our Carol Service, and on Christmas Day it was 25 (2021: 55).

## **Electoral Roll**

The number on the Electoral Roll remained static at 36.

## **Shalfleet C of E (Voluntary Controlled) Primary School**

Mrs Lizzie Grainger is the headteacher of Shalfleet School, Station Road, Ningwood. It is part of the Federation of Church Schools of Shalfleet and Yarmouth, the latter school having relocated to Freshwater during the year. We were delighted to welcome the children of Shalfleet School back to the church for their Christingle Service in December.

## **Review of the Year**

Life at St Michael's gradually returned to normal, with Covid restrictions coming to an end and work on the restoration of the windows nearing completion. Our services from the Book of Common Prayer continue to attract worshippers from within and outside the Parish, and the loyal and hardworking team of volunteers who look after our churchyard and surroundings helped keep our beautiful medieval church looking beautiful. The comments that we receive in the church visitors' book are testament to the fact that we have a really special church which people love, whether they attend our services or not.

We were delighted to hold two very special choral Evensongs during the year sung by Cantus Vesperi, and will hope to maintain our close relationship with this very talented group of singers. We were also pleased to welcome Rev Mark Pullinger to the Benefice, and look forward to seeing him at plenty of services at Shalfleet in the years to come.

The Hall continues to provide an outstanding resource for wedding parties, village groups, and other events, and we are very lucky to have such an excellent team running the Hall. The Village Fete was once more held on the field outside the Hall, and again beat all previous records. A report from the Chair of the Management Committee appears below.

We offer our sympathy to those who lost a loved one last year, and are glad to offer the church for funerals and services of thanksgiving, and the churchyard for burials and for the interment of cremated remains.

### **Church Flower Arranging**

There is no official rota for flower arranging at the moment. Chloe goes to the church most weeks and puts flowers in the porch and on the table. More is done for festivals, including daffodils at Easter and the Christmas Tree.

### **The Choir**

Following a suspension of their activities during Covid, the choir is now back practising again and meet in the Hall most Friday afternoons.

### **Fabric Trust**

Repairs to the fabric of the church are funded where possible by the Shalfleet Church Fabric Restoration Trust, a separate charity. The Fabric Trust paid for repairs to the windows during the year totalling £30,393, plus a further £2,275 in routine maintenance. Income to the Fabric Trust was significantly down on the previous year. Planned giving and donations were down to £2,555 (2021: £11,784) and we were not in receipt of any grants (2021: £22,502). On top of that, our investments were badly affected by the fall in financial markets, wiping £10,609 off our total funds. As a result, our total funds fell during the year from £97,739 to £70,079. Although the hugely successful and well supported windows restoration project is now almost complete, it is clearly important that we maintain an effective buffer against future demands, such as possible repairs to the roof in the not too distant future. It is thus heartening that the small but growing Friends of Shalfleet Church saw its donations rise during the year from £855 to £1,045, and there was income from Events during the year of £1,682 (2021: nil). We also hope to benefit from the installation of a card reader in the church for collecting donations.

### **Shalfleet PCC Hall Subcommittee - Report by Catherine Powell, Chair**

The year saw a transformation in the governance of Hall matters. Whilst there is very little change in operational responsibilities and activities, a proposal to create a 'subcommittee' of the PCC, was mutually agreed and finalised in May. New Standing Orders replace the Constitution, and the previous 'Hall Management Committee' have been renamed as above. My thanks go to Michael Beavis, for tirelessly taking us through the legalities that led to the change. We hope that from the 'outside' it has been seen as business as usual, and we are pleased to report on another successful year.

The Shalfleet PCC Hall Subcommittee welcomed the return to meeting in person, and did so on six occasions, as planned, throughout the year. We were delighted to welcome Hilary Waitt as a returning member. Meetings are always lively and well-attended. Approved notes of the meetings are shared with the PCC and published on the website.

We have seen a growth in a post-pandemic activity, and a return to regular and ad hoc bookings (for family parties and other events). Activities are listed in the Village News, and on the website. New this year, we have supported the setting up of a toddler group 'Stay and Play' which meet on a Friday morning in term times. We have also welcomed

the return (under new leadership) of a Craft Group and the very popular lunch club. The monthly Tuesday teas introduced last year continue to be popular.

Of special note, is the Deanery Lunch hosted in the Hall on 29th March for Bishop Jonathan and clergy from across the Island. We were also delighted by the brilliant success of the Queen's Platinum Jubilee Tea Party on 5th June, so ably organised by Sue Sleight and Clare Wharf, and supported by a team of volunteers. I am sure we speak on behalf of all those (160) who attended, despite the heavy rain, to say what an enjoyable and memorable event this was for the Shalfleet community.

On August Bank Holiday 29th August we held the Annual Village Fete. This was a resounding success, with numbers, and surplus income, exceeding those previously recorded. We also held two Christmas Fayres, one hosted by the Committee and one by an independent organisation. The year ended with a very enjoyable Christmas party for fete volunteers past and present. A surplus at year-end enabled us to transfer £9000 to the PCC account.

The Hall continues to be well-maintained, with reinvestment in fixtures and fittings. Given the increase in use, a decision was made to employ a paid cleaner for two to two and a half hours per week. This has helped to reduce the burden on volunteers, who work hard to promote and develop 'outreach' activities for the community in this lovely venue. During the Autumn our efforts to fund and secure a 'brown sign' began to come to fruition, with agreement on wording and icon. We have also made some progress on plans for a Village Map, with a first draft shared with the subcommittee and Parish Council. These projects will help to reflect the Church and its hall as central to the community.

I would like to use this opportunity to thank the subcommittee members and others who support the hall and activities, for their valued contributions during the year. I would also like to thank the PCC for their support.

### **Financial Review for 2022 - Report by Steve Holden, Treasurer**

Over the year we showed a paper surplus of just under £17,000. This is actually somewhat smaller as payment of part of the Parish Share (£5,000) was delayed as the result of postal problems and a delay by the Diocese in presenting the cheque. It must also be remembered we received over £11,000 from our investment account. Taking these into account we broke even. It must also be noted there was a considerable contribution (£9,000) from the Hall. It is pleasing to note that there was a slight increase in collections, despite a reduction in services. It is, however disappointing to note that we didn't manage to increase planned giving. 2023 will see other (including electronic) methods of collecting contributions, it will be interesting to see if this leads to any increase in contributions.

Apart from the contribution from the Hall, there were no other major changes in income; fees were reduced as the result of there being fewer weddings.

Expenditure was fairly similar, larger items such as Insurance and Parish Share (although £5000 of 2022 will appear in this year's accounts, see above) are virtually the same as last year. Organ expenditure fell considerably, but some of this was offset by the purchase of a new sound system.

For the future we really need to increase income, and not be dependent on investment income. It will be difficult to reduce expenditure, although it is good news that the parish share will not increase this year.

**Reserves Policy**

It is our policy to invest our funds in the CBF Church of England Deposit Fund. We have £200,000 (variable depending on the value of shares) in the CCLA Investment fund to provide continuing income for the maintenance of the church fabric.

The two specific funds, Baker Graves (Restricted) and Newbridge Village Hall (Unrestricted) are invested in the CBF Church of England Investment fund.

## **ST. MICHAEL THE ARCHANGEL, SHALFLEET**

Independent Examiner's Report to the Members/Trustees of Shalfleet Parochial Church Council. The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 on a Receipts & Payments basis.

I report on the accounts for the year ended 31st December 2022.

### **Respective Responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with those accounting records have not been met;  
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
<b>RECEIPTS</b>					
Regular Giving	Planned Giving	£120.00		£120.00	£120.00
	CAF Donations	£720.00		£720.00	£720.00
	Collections	£4,244.67		£4,244.67	£3,838.30
	Parish Giving	£1,595.34		£1,595.34	£1,576.72
Income Tax Refund	Income Tax Refund	£178.86		£178.86	£2,969.70
Other Voluntary Receipts	Donations	£390.00		£390.00	£1,129.75
Activities for Raising Funds	Fund Raising Events	£256.00		£256.00	£0
	Hall Income (Note 1)	£23,562.52		£23,562.52	£26,477.28
Interest	Investment	£11,373.72		£11,373.72	£10,999.84
	Deposit Account	£438.26		£438.26	£13.99
	Baker Graves		£54.12	£54.12	£51.80
	Newbridge Hall	£177.59		£177.59	£171.75
Church Activities	Fees	£660.00		£660.00	£1,712.00
Income Collected on behalf of others					
	Clergy Expenses	£2,282.64		£2,282.64	£2,030.51
	Other fees collected	£560.63		£560.63	£60.00
	Diocese Fees	£492.00		£492.00	£999.00
<b>TOTAL RECEIPTS</b>		<b>£47,052.23</b>	<b>£54.12</b>	<b>£47,106.35</b>	<b>£52,970.64</b>
<b>PAYMENTS</b>					
Church Activities	Insurance	£1,756.69		£1,756.69	£1,707.55
	Parish Share	£8,000.00		8,000.00	£13,999.00
	Utilities	£287.26		£287.26	£231.88
	Organ and music	£873.29		£873.29	£4,206.66
	Transfer to Fabric Trust	£1,000.00		£1,000.00	
	Sound system	£2,595.33		£2,595.33	
	Church running expenses	£279.44		£279.44	£1,981.31
	Clergy Expenses	£1,463.34		£1,463.34	£2,447.84
	Cost of Services (materials)				£64.18
	Diocesan fees				£558.50
	Donation to Charities	£255.00		£255.00	£300.00
Hall expenditure	Hall Costs (Note 1)	£13,364.97		£13,364.97	£5,698.63
<b>TOTAL PAYMENTS</b>		<b>£30,145.32</b>		<b>£30,145.32</b>	<b>£31,195.55</b>
<b>Surplus of Receipts over Payments</b>				<b>£16,961.03</b>	<b>£21,775.09</b>

**Bank 1st January 2022**

Lloyds	£2,744.03
CBF	£29,477.81
National Savings (Note 2)	£544.83
Hall (current)	£15,148.13
Hall (deposit)	£0
<b>Total</b>	<b>£47,914.80</b>

**Bank 31st December 2022**

Lloyds	£16,965.53
CBF	£31,289.79
National Savings (Note 2)	£544.83
Hall (current)	£1,065.01
Hall (deposit)	£15,010.67
<b>Total</b>	<b>£64,875.83</b>
<b>Increase:</b>	<b>£16,961.03</b>

**Statement of Assets and Liabilities as at 31st December 2022**

	2022	2021	Movement
<b>Cash Funds</b>			
Bank Current Account	£16,965.53	£2,744.03	480.12
CCLA Deposit (Note 3)	£31,289.79	£29,477.81	£1,811.98
CCLA Deposit (Baker GT) (Note 4)	£1,897.54	£2,034.64	-£137.10
CCLA Deposit (Newbridge Church Hall)	£5,971.14	£6,758.76	-£787.62
National Savings Account (Note 2)	£544.83	£544.83	£0
Hall current account	£1,065.01	£15,148.13	-£14,083.12
Hall deposit account	£15,010.67	£0	£15,010.67
<b>Total</b>	<b>£72,744.51</b>	<b>£56,708.20</b>	<b>£16,036.31</b>
<b>Investments</b>			
18,508.92 shares in the CBF Church of England Investment Fund (market value) (Note 5)	£382,420.20	£432,862.56	-£50,442.36
<b>Total cash and investments</b>	<b>£456,089.43</b>	<b>£489,570.76</b>	<b>-£33,481.33</b>

**NOTES:**

1. A schedule of income and expenditure for the Hall is given on page 10.
2. A statement for the National Savings Account has not been received since 2020.
3. This includes £2,000 in the restricted Montgomery Charington bequest. This is a restricted fund for the maintenance of the Churchyard.
4. The Baker GT fund is also a restricted fund for the maintenance of the Churchyard.
5. 18,508.92 shares in the CBF Church of England Investment Fund were purchased on 20th April 2010 at the value of £200,000. The market value at 31 December 2022 shows a reduction from the prior year due to the fall in financial markets over that period.

**Village Hall Income and Expenditure**  
(see Note 10)

<b>INCOME</b>		<b>2022</b>	<b>2021</b>
	Regular hirers	£6,028.21	£2,203.50
	Birthdays	£990.00	£528.00
	Weddings and funerals	£5,555.00	£1,203.00
	Commercial hire	£736.50	£67.50
	IOW and Parish Councils	£497.00	£302.00
	Grants	£2,667.00	£16,335.00
	Equipment Hire	£1,152.00	£486.00
	Fete Income	£5,926.14	£5,352.28
	Interest Savings Account	£10.67	£0.00
	<b>Total</b>	<b>£23,562.52</b>	<b>£26,477.28</b>
<b>EXPENDITURE</b>			
	New Equipment	£3,943.55	£989.37
	Fire Alarm and Extinguishers	£324.59	£231.30
	Cleaning	£451.43	£239.38
	Repairs	£750.61	£1,065.45
	Sundries	£1,207.53	£352.86
	Food	£1,853.90	£422.21
	Gas and Electric	£1,071.51	£335.77
	Insurance	£668.11	£630.30
	Fete Costs	£1,035.32	£1,081.99
	Grounds Maintenance	£228.42	£0.00
	Donations	£2,100.00	£350.00
	<b>Total</b>	<b>£13,634.97</b>	<b>£5,698.63</b>
<b>Surplus</b>		<b>£9,927.55</b>	<b>£20,778.65</b>
<b>Transfer to PCC</b>		<b>£9,000.00</b>	<b>£3,997.51</b>